

TIME RECORD

FRANKLIN PARISH SCHOOL BOARD
7293 PRAIRIE ROAD
WINNSBORO, LA 71295

Name: _____ FUND ACCOUNT NUMBER: _____

Employee ID #: _____ EIC Code: _____

(Please Print)

Mailing Address: _____ Job Title: _____

City, State & Zip: _____ School Work Station: _____

Place the hours worked under the date:

Month /Yr:	1	2	3	4	5	6	7	8	9	10

Hrs. per day worked										
Time in Time out										

Month /Yr:	11	12	13	14	15	16	17	18	19	20

Hrs. per day worked										
Time in Time out										

Month /Yr:	21	22	23	24	25	26	27	28	29	30

Hrs. per day worked										
Time in Time out										

Month /Yr:	31		Total Hours Worked _____
Hrs. per day worked			Rate of pay per hour \$ _____
Time in Time out			TOTAL PAY \$ _____

I certify the above date to be true and correct to the best of my knowledge.

Employee's Signature/Date

Principal/Supervisor's Signature/Date