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Dear Patriot Nation,

It is with great honor that I serve as principal of Franklin Parish High School. It is a tremendous privilege to be part of a school with such a rich tradition of academics, athletics, and the arts. Offering students opportunities to be successful and to flourish, both now and in the future, is our goal at FPHS. Our mission is to provide Excellence for Everyone Every Day. I want to encourage all students to get involved in an activity, team, or program at our school.

It is imperative that you as a student at Franklin Parish High School know and understand the rules that are stated in this book. Students are also responsible for understanding the guidelines in the Franklin Parish School District Student Code of Conduct, team rules, rules for activity participation, club rules and the teacher's' classroom rules. As a student at FPHS, you represent yourself, your family, and your school. You are reminded to “Be Responsible, Show Respect, and Respond Appropriately” in every situation that you encounter.

We hope that your years at Franklin Parish High School will be some of the best years of your life. We encourage you to give your best effort in everything that you do. We want you to make good decisions and to be responsible for your actions. When things don't go your way, we want you to strive to be a part of the solution and not the problem.

I am very excited about the upcoming school year and I look forward to working with each of you. Please communicate with the staff at FPHS throughout the year if there is anything that we can do to help you. We are here to assist you in being the best that you can be.

Go Patriots! #NoExcuses

This handbook has been written to inform our students and their families about FP's policies and procedures. It contains important information that will allow you to better understand how your school operates. **The information included in this handbook is specific to Franklin Parish High School and all policies included here are in addition to the policies stated in the Franklin Parish School District 2020-2021 Student Code of Conduct and Board Policies.** If you have any questions about any of Franklin Parish High School or District policies, please do not hesitate to give us a call. We look forward to working with each of you and to 2020-2021 being our best year yet at FPHS!

Thanks and Be Excellent,

Brian Gunter

ALMA MATER

Hail to Franklin Parish High School,
Home of the Red, White, and Blue.
Where we sing of praise and courage
O'er the days so true.
Proudly stands our alma mater
And as the years go by.
Oh, Patriots, stand in honor
Raise our colors to the sky!

ADMINISTRATION

Principal..... Mr. Brian Gunter
Assistant PrincipalsMr. Warren Trimble and Mr. Curt Curtis
Dean of Students/Athletic Director Mr. Barry Sebren
Guidance Counselor Mrs. Suzanne Beeman
Student Services Coordinator.....Mrs. Alex Wiggers
Technology Coordinator..... Mrs. Mary K. Bland

WELCOME

On behalf of our faculty, staff and administration, it is my pleasure to welcome you to Franklin Parish High School. We have a rich history of pride, tradition and excellence in educating our community. As you join the Patriot family, we invite you to forge a partnership with us to fulfill your personal and academic goals.

Our goal is to educate the whole student by preparing each of you for your college experience or career path. We offer an attractive and rigorous education which is enhanced by extra-curricular activities, clubs and sports.

Our handbook has been prepared to provide you with pertinent information about your educational opportunities and responsibilities at FPHS. Several changes have been made to inform you of our academic and behavior procedures as well as our mission and vision statements.

We are excited to have you as a student. Be assured that we will do our best to maximize your high school experience. Cooperatively, we can make this year a productive and memorable one.

If you have any questions regarding the material contained in this handbook, please give us a call at 435-5676, or visit us at school.

Best wishes for a wonderful school year! Mr. Gunter

FRANKLIN PARISH HIGH SCHOOL MISSION and VISION STATEMENTS

Mission Statement -- *Excellence for Everyone, Every Day.*

Vision – *Embrace Excellence. Expect Success.*

FRANKLIN PARISH SCHOOL BOARD SOCIAL RELATIONSHIP POLICY

The Franklin Parish School Board: (1) shall have no racially discriminatory policy regarding students' social relationships, including dating; (2) shall not tolerate such discriminatory practices by school district employees and agents acting in their official capacities; (3) shall not monitor, based on student racial identity, otherwise appropriate student social relationships, and; (4) shall vehemently oppose (to the fullest degree allowed by law) any threats of intimidation or violence against students based upon students' racial identity and/or social relationships.

The Franklin Parish School Board adheres to the equal opportunity provisions of federal civil rights laws and regulations that are applicable to this agency. Therefore, no one will be discriminated against on the basis of race, color, national origin (Title VI of the Civil Rights Act of 1964); Sex (Title IX of the Education Amendments of 1972); disability (Section 504 of the Rehabilitation Act of 1973); or age (Age Discrimination Act of 1975) in attaining educational goals and objectives and in the administration of personnel policies and procedures. Anyone with questions regarding this policy may contact Dr. Lanny Johnson, Superintendent, at 7293 Prairie Road, Winnsboro, LA, 71295, (318) 435-9046.

After reading the student handbook, review the following and sign the Student/Parent Statement of Compliance Form.

ACCIDENT/INJURY PROCEDURES

Student accidents and injuries must be reported to the main office and/or the nearest teacher immediately. The nearest staff member will give temporary first aid depending on the nature/extent of the injury. If necessary, the parent or other family member will be called to pick up the injured student. The parent then assumes responsibility for further care. In extreme emergencies the school nurse or ambulance may be called. All accidents/injuries must be reported on an official form providing details about the accident. Accident report forms are available in the main office.

ASSEMBLIES

Assemblies will be held periodically for educational, cultural, or business purposes. Courtesy and attentive behavior is expected at all assemblies. Violations of acceptable student conduct could result in disciplinary action by the teacher and/or administrator. Regardless of the type program, courtesy demands that the students be respectful and appreciative. Yelling is appropriate only at sporting events and pep rallies.

ATTENDANCE REGULATIONS

Attendance regulations which govern attendance at Franklin Parish High School are established by the State Board of Elementary and Secondary Education (BESE). They are as follows:

1. In order to be eligible to receive grades, high school students shall be in attendance a minimum of 30,060 minutes a semester or 78 days per semester.
2. To receive credit of a course, students must be present 94% of the required time.
3. Students who have been excessively absent must present written documentation from the attending physician within 30 days of notification of these absences.
4. In the event that there are extenuating circumstances, the student must make an appeal to the Franklin Parish Child Welfare and Attendance Supervisor within the 30-day period after notification of excessive absences to verify the reasons for these absences as defined in paragraph 2.055.05 of Bulletin 741.
5. If, at the end of the 30-day period following notification, excessive absences have not been cleared, then no grades will be given to the student for the school term in which these absences occurred.
6. All absences, excused or unexcused, count toward the total days per semester of absences allowed under state regulations concerning attendance. Excused absences only permit students to make up work; they do not remove the day or days absent from the record.
7. It is mandatory that excuses, parental or doctor excuses, be turned in to the first period teacher within five (5) days upon return to school. No absences will be accepted after this time but will be filed in the office in case the student has to go to the Child Welfare and Attendance Supervisor at the end of the year for course credit.
8. The only exception to which an absence is not counted is when students are participating in school-approved activities which necessitate their being counted as present, and the student shall be given the opportunity to make up work.

State Attendance Requirements for Absenteeism

- A. **Excused Absences:** Requests for absences to be excused **must be** turned in to school officials for approval within five days of the student's return to school. Requests made after five days following the student's return to school will be denied! Students or parents may inquire at school or look at the school handbook to understand what type of absences can be considered as excused.
- B. **Unexcused Absences:** If a student is excessively absent, this will result in a failing grade and/or retention in a grade level. Any exceptions to these requirements due to extenuating circumstances must be addressed by the parent with a school administrator or the Child Welfare and Attendance Department at the school board office.

Returning to School after an Absence

All students who are returning to school after an absence must bring a written excuse to be given to the first period teacher. The teacher will write the student's first and last name on the top of the excuse. These will be sent to the assistant principal in charge of attendance. A doctor's office may FAX an excuse to the high school with attention to Mr. Trimble.

NOTE: Students who check out early must bring a note for classes missed in order to complete make-up work. It is the teacher's responsibility to check to see whether a student's absence is excused or unexcused. If the absence is unexcused, **the student is not allowed to make up the work.**

Make-up Work

1. Students who meet the criteria for excused absences under the provisions for "Extenuating Circumstances and Temporarily Excused Absences" (below) may make up any work missed while absent. **Students have the same number of days to make up work as they were absent.** It is the **student's responsibility** to contact the teacher for all assignments missed. It is impossible for a teacher to make up all the educational experiences and benefits a student misses while absent. The teacher is under no obligation to spend extra time tutoring the student to help make up missed work. **Incomplete six weeks' grades become F's if missed work is not completed within one week after the end of the grading period.** After the one-week grace period, incomplete grades must be entered by the administration when turned in by the teacher.
2. The days a student missed school as the result of any out-of-school suspension shall be counted as unexcused absences. The student **will be allowed** to make-up work missed.
3. Students shall not be excused from school to work on any job, including agriculture and domestic service even in their own homes for their parents, unless the guidelines for temporarily excused absences are fulfilled.
4. **There are two types of absences for which work may be made up:**
 - 1) Extenuating Circumstances: **(For any extenuating circumstances other than the ones listed below, parents must make a formal appeal in accordance with the due process established by local school system.)**
 - a) Medical appointments and personal physical or emotional illness as verified by a physician
 - b) Hospital stay as verified by a physician

- c) Recuperation from an accident as verified by a physician
 - d) Contagious disease within a family as verified by a physician
 - e) Prior school system approved travel or activities for educational purposes
 - f) Death in family (not to exceed one week) verified by documentation
 - g) Natural catastrophe and/or disaster
- 2) Temporarily Excused Absences (Absences will be counted toward total days of absence allowed per year.)
- a) Personal illness of a student or student's family which causes the student to miss class, verified by a note from the parent to the school
 - b) family need conflicts with regular class attendance, and the family gets approval from the principal for the student to miss one or more classes or days of school
 - c) Temporary, unique conditions which unexpectedly cause a student to miss one or more classes or days of school
 - d) Recognized religious holidays verified by a call or note from the parent to the assistant principal in charge of attendance

ATHLETIC PROGRAM

1. FPHS offers different sports in which students may participate. The rules of the Louisiana High School Athletic Association will be followed at all times.
2. Athletes will not participate in games or practice sessions while they are serving a suspension from school.
3. Athletes must attend at least one hour of the school day in order to participate in any game or practice session that day.
4. A student athlete may be suspended from any athletic contest for major behavior infractions at the discretion of the administration.
5. Athletes who commit minor infractions may, at the discretion of the administration, be assigned to after school athletic detention (ASAD).
6. No back packs will be allowed when entering an athletic event.

Franklin Parish School Board Transfer Policy for Athletic Participation (approved by Franklin Parish School Board on April 10, 2007): Rules established by the Louisiana High School Athletic Association (LHSAA) shall be in effect as printed in the current LHSAA Official Handbook. Additionally, the following rule (Option B) shall apply to students who transfer to Franklin Parish High School from non-member schools.

Option B: Should a student transfer to Franklin Parish High School from a non-LHSAA member school or home school, they are immediately eligible to participate in athletic competition. Should they move back to their previous non-member school, home school, or any other non-member school, they will be ineligible at FPHS for one calendar year from the date of enrollment at the non-member school.

BEHAVIOR – STUDENT CODE OF CONDUCT

The student will

- Comply with all rules, regulations, and policies of the Franklin Parish School Board, Franklin Parish High School, and the state of Louisiana
- Recognize the authority of all teachers and other school personnel
- Abstain from gambling, immorality, profanity, hazing, fighting, extortion, use of tobacco products, narcotics, alcohol or the possession of any instrument capable of inflicting harm
- Refrain from vandalism
- Comply with attendance regulations
- Follow the dress code policies
- Abide by all school bus rules and regulations as well as regulations regarding private vehicles
- Comply with all school rules while attending any school sponsored activity
- Behave in a manner that permits uninterrupted learning
- Show respect for all other students and persons on campus

BOOKS AND MATERIALS

The school provides books for student use. Students must pay for books if they are damaged or lost. Students are responsible for bringing paper, pencils, or other materials to each class. **Failure to do so will result in disciplinary action.**

BULLYING

Harassment of any kind (sexual, physical, verbal, emotional) is not allowed at this school. Students should report any instances of bullying to a teacher or administrator. Procedures outlined in the Tesa Middlebrook Anti-Bullying Statute (Legislative Act 861 of 2012) will be followed by administrators in reporting and investigating bullying.

Bullying Defined – R.S. 17:416.13(C)

Includes a pattern (more than once) of:

- Gestures, including, but not limited to obscene gestures and making faces
- Written, electronic, or verbal communication, including calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumors
- Physical acts, such as hitting, kicking, pushing, tripping, choking, damaging personal property, and /or
- Repeatedly and purposefully shunning or excluding from activities

The pattern of behavior must have the effect of:

- Physically harming the student or placing the student in reasonable fear of physical harm.
- Damaging property or creating a reasonable fear of damage to property, or
- Be sufficiently severe, persistent, and pervasive as to:

- Create an intimidating or threatening educational environment
- Interfere with a student's school performance, or
- Disrupt the orderly operation of the school

CAFETERIA POLICY

1. All students must eat in the cafeteria unless special permission is given by the principal after receiving a note from the student's parent or guardian. Any student not eating lunch will enter the cafeteria through the double doors in the back of the cafeteria. They may not enter through those doors and eat.
2. Seniors who check-out at the end of 4th period and who are eating in the cafeteria must ***eat at 11:36 and then leave the campus.*** They are not to remain for recess.
3. All students who are eating will enter the door near the Family and Consumer Science Lab and leave by the door near the music wing. Students will leave for lunch recess when the recess duty teachers leave the cafeteria. First shift will be at approximately 11:50 p.m. and the second shift will be at approximately 12:50 p.m.
4. Good manners and proper respect for others are expected of all students. Talking is to be at a low volume and is to be done only to those at each student's table. Students are to sit **no more than 6** to a round table.

CHECK-IN/CHECK-OUT PROCEDURE

1. A student may check out if his parent/guardian comes to the school for him.
2. A student may check out if his parent/guardian calls the school and requests that he be sent home. Students are advised that only the name(s) of those listed in *JCampus* will be allowed to give permission to check them out or pick them up at school. **All student check-outs must be through the office.** **A phone call does not allow a student to leave campus without checking out through the office.**
3. No student will be allowed to call home to check out unless that student is ill. The student must first receive permission from an administrator before calling home or checking out.
4. **The intercom all-call system will not be used to call for students who are at lunch so please do not check students out during their lunch period. Also, only administrators or counselors can call students out of class. Instructional time is valuable. Please do not check students out unless it is an emergency.**
5. Seniors checking out/in early will bring a note from parents giving them permission to do so. These notes will be kept on file in the office.

CLASS SCHEDULE

7:40.....	1st Bell
7:45 – 8:40.....	1 st Period
8:43 – 9:38	2 nd Period
9:43-10:38	3 rd Period
10:41 – 11:36.	4 th Period
11:36 – 12:01.....	1 st Lunch Shift
12:04 – 12:59.....	5 th Period (1 st Lunch Shift)
11:39 – 12:34.....	5 th Period (2 nd Lunch Shift)
12:34 – 12:59.....	2 nd Lunch Shift
1:04 – 1:59.....	6 th Period
2:02 – 2:57.....	7 th Period

CLASSROOM RULES

Each Franklin Parish High School student is expected to:

1. Have a positive attitude.
2. Respect himself/herself and others.
3. Move and work quietly.
4. Keep hands, feet, and objects to himself/herself.
5. Refrain from eating, drinking, or chewing gum in class.
6. Be seated in each class before the tardy bell rings.

NOTE: Teachers are to post classroom rules. In addition, teachers are to post their individual classroom policies and rules.

CLOSED CAMPUS POLICY

No students are allowed in the building before 7:15 a.m. From 7:15 to 7:40, students will be allowed in the cafeteria or in the library. **NOTE:** Students going to morning detention may go before 7:15 a.m. Those students eating breakfast will be allowed to go to the cafeteria when directed by the teacher on duty.

All visitors must check into the school through the office; otherwise, they are not to be on campus. Students from other schools are not allowed to spend the school day anywhere on the FPHS campus. Visitors are allowed to see students or teachers only after administrator approval and with supervision.

CLUBS AND ORGANIZATIONS

4-H	FBLA	FCS	Student Council
Cheer/Dance	FCCLA	FFA	JAG
JROTC	Band	Choir	Beta

DRESS CODE – UNIFORM POLICY

(The policy is found in the School District Code of Conduct located later in the handbook.)

The Franklin Parish School Board has adopted a uniform policy which is in effect for the 2020-2021 school year. The Franklin Parish School Board expects all students in the parish to take personal pride in themselves by keeping their bodies and clothes clean and free from odor. Students may be sent to home to shower when deemed necessary. Uniforms should fit appropriately.

A committee that consists of school administrators, parents, teachers, and students defines the uniform policies. Students should come to school neat in appearance. Uniforms need to be kept in good condition and fit appropriately. All uniforms must be worn in the manner meant by the manufacturer. This means that there will be no mutilation of any kind. Mutilations include, but are not limited to, tearing, ripping or cutting of hems, cuffs, sleeves or body of any of the coordinates. If a uniform piece should tear or become un-sewn, it must be repaired or replaced before being worn again. Student dress will not be considered proper if it detracts from or disrupts the classroom and/or school decorum. **The principal or designee shall make the final decision of what is considered proper or improper appearance in accordance with the guidelines established in the student handbook and District Code of Conduct .**

Students who are not in dress code will not be allowed to enter class.

It is the responsibility of the parents and/or students to purchase only uniforms that meet all the requirements of the Franklin Parish High School dress code.

The remainder of the policy is in the Student Code of Conduct towards the back of the Handbook.

Dress Code for Graduation

Boys: Boys must wear a white dress shirt (with conventional collar). No coat or jacket will be worn under the robe. Shirt may be long- or short-sleeved. A dark long tie (no bow or string ties), black or brown dress shoes or dress boots with pants leg over boots, and khaki or dark slacks must be worn. No jeans, tennis shoes, flip flops, or house shoes will be allowed. Remember the Franklin Parish School Board's dress code – no sideburns below the earlobe and graduating seniors must be clean shaven. No jewelry allowed. **NO CELLPHONES!**

Girls: Girls may wear a dress of any color or style as long as the top of the dress does not show above the neck of the gown and the bottom of the dress does not show below the hem of the gown. Girls will wear comfortable dress shoes with heels no higher than two (2) inches. Sandals are permissible. Flip flops may not be worn unless they are dressy and have heels. If hose are worn, they should be neutral-colored. No jewelry should be worn except rings, watches, and small earrings. Hair styles should be simple enough so that the mortarboard cap will fit nicely. Bangs should not be worn. **NO CELLPHONES!**

Dress Code for Senior Award Night

Boys should wear slacks or uniform pants and a shirt with a collar and tie. No tennis shoes will be allowed. **Girls** should wear a dress or a nice pants outfit.

ELECTRONIC DEVICES

Students bring electronic devices to school at their own risk. Franklin Parish High School and its faculty and staff are NOT responsible for any damaged, missing, or stolen cell phones. If a student has a cell phone and it is damaged or stolen, the school will not utilize administrative time to investigate the incident nor will the school take any financial responsibility for the cell phone or cell phone charges. Also, **DO NOT USE YOUR CELL PHONE TO CHECK THE TIME, BUY A WATCH!**

1 ST OFFENSE	The phone or device will be taken from the student and turned over to a school administrator. A parent will be contacted, and the device will be returned to the parent the next school day. Should the device belong to another student, the parents of both the student using the device and the student to whom the device belongs will be contacted. Only the student using the device will be disciplined. The parent/guardian will be required to sign for the device before it is released. The parent form will state that the parent knows the following discipline actions will be enforced for each subsequent offense:
2 ND OFFENSE	The student will be suspended from school for three (3) school days. The electronic device will be taken. The parent will be contacted and must pick up the phone.
3 RD OFFENSE	The student will be suspended from school for five (5) school days. The electronic device will be taken. The parent will be contacted and must pick up the phone.
4 TH OFFENSE	The student will be suspended from school for nine (9) school days with a RECOMMENDATION FOR EXPULSION . The electronic device will be taken. The parent will be contacted and must pick up the phone.

In accordance with School Board Ordinance #2006-03-0011, no student, unless authorized by the school principal or his designee, shall possess, use, or operate any cellular telephone or any other electronic telecommunication-device (including any facsimile system, radio paging service, intercom, or electromechanical paging system) during normal school hours of operation in any Franklin Parish school building, on the grounds thereof, or in any school bus used to transport public students.

Should students choose to use the phone to video fights, text message test items, text message or call for unauthorized persons to check them out, post incidents that happened on school campus on the internet or similar practices that create a “substantial disruption” to the learning environment on a campus, they shall be suspended out of school for a minimum of three (3) days and possibly recommended for expulsion depending on the circumstances. Law enforcement will be asked to assist with any investigation involving a cell phone that “substantially disrupts” the learning environment on campus.

Students caught using a cell phone in violation of the student cell phone policy and **refusing to turn over the phone to the teacher or an administrator will be TREATED AS WILLFUL DISOBEDIENCE and disciplined according to that infraction.**

EMERGENCY DRILLS/PROCEDURES

Fire Drill – An emergency alarm will indicate a fire or fire drill. A plan for evacuation is posted in each classroom and reviewed with the students during the year. Fire drills are conducted once per month.

Tornado Drill – An emergency alarm or intercom announcement will indicate a tornado or tornado drill. Each teacher will provide instructions and procedures for tornado drills. Additional tornado drill information is posted in each classroom. Tornado drills will be conducted twice per year.

Evacuation Drill - An emergency alarm will indicate an evacuation drill. Each teacher will provide instructions and procedures for these drills which will be conducted twice per year.

Lock-Down - In other emergency situations, the school will be placed on lock-down. During this procedure, all students must enter the nearest classroom and must remain there until the lock-down is over. Lock-down drills will be conducted twice per year.

It is imperative that communication lines be uninterrupted for school officials to maintain vital communication.

NOTE: Students who use electronic devices during a lock-down to comment on social network sites such as Facebook or Twitter will be subject to suspension.

FIGHTING POLICY

The Franklin Parish School Board considers fighting an extremely serious offense that may result in expulsion for a minimum of one school semester.

1. All students participating in GANG-RELATED, PLANNED, EXTREMELY VIOLENT FIGHTS, FIGHTS IN WHICH STUDENTS REFUSE TO COMPLY WITH FACULTY AND/OR STAFF DIRECTIONS, OR USE PERSISTENT AND LOUD VUGLAR LANGUAGE will be recommended for expulsion for a minimum of one school semester or the remaining school year. A normal fight will result in a **45-day suspension.**
2. Corporal punishment, suspension, and/or recommendation for expulsion will be considered for all students participating in ANY fight on school property and/or school function. A mandatory parent conference will be required with the school principal or child welfare and attendance supervisor before the student is allowed to return to school. **High school students** involved in a second fight during the same school year **may be recommended for expulsion.**
3. When a recommendation for expulsion is made, the CWA will set a hearing date and provide written communication to the parent and the school principal within five (5) school days for the recommended expulsion.

GRADING SCHEDULE AND POLICY

Local criteria to be considered in the promotion of the student (grades 1 -12) is as follows. The six-week grades shall be determined by averaging number grades. The numerical value of six weeks, semester, and final grades shall be reported on report cards as follows:

Numerical Grade	Letter Grade	Quality Points	High School AP
93 – 100	A	4	Difficulty points will be added to the final percentage average of each course at the end of each six weeks for AP courses. DP's will be determined by a committee of department heads, school and central office administrators.
85 – 92	B	3	
75 – 84	C	2	
67 – 74	D	1	
Below 67	F	0	

1. A grade of sixty-seven (67) must be obtained before any fractional parts are considered in rounding off averages. When the average of the six-weeks grades or final averages include $\frac{1}{2}$ points, anything $\frac{1}{2}$ (.5) or higher goes to the higher grade; anything lower than $\frac{1}{2}$ (.5) goes to the lower grade. **All classes will be required to include a final exam at the end of the course which will count as one (1) grade for the last 6 weeks.**
2. A passing grade shall be determined by the average of the grades for each subject meeting the following criteria:
 - a. The six-week grades for the year shall average at least seventy (67).
 - b. The grades from the six-weeks grading periods shall be the only grades used to determine the final average grade for the subject. **EOC/LEAP 2025 can possibly count as your final exam or it may count only as 15% of the final grade** (depending on when it is given).
 - c. One (1) unit of credit may be awarded for all one-unit courses. Partial credit (1/2 unit) may not be awarded for one-unit courses. Final numerical average for a course will determine pass or fail.
 - d. Semester grades (i.e. letter grades/quality points) rounded to the nearest hundredth, will be used to determine honor graduates (i.e. Valedictorian, Salutatorian, etc.) If there is a tie, the tie shall remain; and Co-Valedictorians or Co-Salutorians shall be named.
 - e. Only those honors courses available to all students will be used to determine valedictorian, salutatorian, and honor graduates.

Classification of secondary students (grades 9-12) in Franklin Parish will be determined as follows:

Grade	Beginning with Freshmen 2017-18	Prior Students
Grade 9	0 – 5 Carnegie Units	0 – 3 Carnegie Units
Grade 10	6 – 11 Carnegie Units	4 – 9 Carnegie Units
Grade 11	12 – 16 Carnegie Units	10 – 16 Carnegie Units
Grade 12	17 – 24+ Carnegie Units	17 – 24+ Carnegie Units

In addition, secondary students must successfully complete course requirements as outlined in the Louisiana Handbook for School Administrators, Bulletin 741, to be considered for graduation.

A student in the high school program of studies may earn ½ unit of credit for a semester course only. Courses designed for one full credit are full-term classes and must be taken for the full term. No half-credits will be given for full-term courses.

HONOR STUDENTS: Grade point average based on letter grades from each six weeks shall be used to determine class rank and honor students in all Franklin Parish Schools. All courses shall be used when determining honor roll.

Students with a “B” average (3.0 GPA) or higher in all subjects, with no grade lower than a “C” (no “D’s” or “F’s”), are considered for Honor Roll.

HALL CONDUCT

Classes are in session at all times. A student should conduct himself in a courteous manner. Shouting, shoving, running, or loitering in the halls is not allowed. Students are not permitted in the hall without a hall pass except during class changes. Students are encouraged to walk to the right side of the halls to ensure smooth traffic flow.

STUDENTS MUST AT ALL TIMES, ANSWER APPROPRIATELY AND COURTEOUSLY ANY QUESTIONS ADDRESSED TO THEM BY FACULTY, STAFF, OR SCHOOL ADMINISTRATORS.

HALL PASSES

Each teacher has a hall pass which will be issued to any student who leaves that classroom to go to the restroom or take care of any other emergency. The hall passes will allow administrators and other hall monitors to readily see if a student is in an authorized area of the building. It is expected that students will handle their business in a reasonable amount of time. Should a student take longer than is considered reasonable, that student may be referred to the office. **STUDENTS SHOULD NEVER BE IN THE HALL OR RESTROOM DURING CLASS PERIODS WITHOUT A HALL PASS.** Halls and restrooms will be closely monitored each period by assigned personnel.

Any student going to the parking lot after school begins must have a permit from an administrator.

HiSET

This program is designed to meet the needs of students who have not been successful in a traditional school setting and need additional help in achieving their goals. The HiSet test has taken the place of the GED as the high school equivalency test. The HiSet program will allow students to work on a computer based program designed to help them pass this test while also taking career diploma or jump start courses for career readiness. Students will be tested and placed into the program they need. A program is offered at Delta Community College.

In order to participate in this program, students must be 16 with less than 5 Carnegie Unit credits, 17 with less than 10 Carnegie Unit credits, or 18 with less than 15 Carnegie Unit credits. Eligible students will meet with program coordinators, an administrator, and/or counselors (with a parent) and sign a waiver stating that they understand that they are not working toward a regular high school diploma.

HOMECOMING REQUIREMENTS

Qualifications for all representatives of the Homecoming Court are as follows:

1. Overall 2.5 GPA at end of spring semester
2. No suspensions from school during the previous school year or present school year (includes feeder school records – 9th graders)
3. Must have been enrolled in FPHS or a feeder school for the entire previous school year

IN-SCHOOL DETENTION

When a student is assigned to In-School Detention (ISD), parents will be called and teachers will be notified. Teachers will assign work and take it (in a folder) to the ISD instructor or put it in his box. ***Teachers should not send work with a student.*** The ISD administrator will be responsible for seeing that the work is completed and returning the work to the teacher.

NOTE: In-school detention will not prohibit a student from participating in school trips. Students must make up any work he/she misses while in ISD. ISD is ***zero tolerance*** for misbehavior: Any misbehavior in ISD will result in the student being assigned OSS/HGW.

LATE ARRIVAL TO SCHOOL

The Franklin Parish School System provides bus transportation for all students daily. Those students who do not use this transportation are still expected to arrive to school on time, ready to participate and learn. Students are expected to plan their time effectively so that they arrive to school and classes in a timely manner. It is the belief of FPHS that each child should be entitled to the maximum instructional time each day and each period; therefore, a tardy policy has been implemented which supports and reinforces this philosophy.

Unexcused late to school arrivals are logged separately from unexcused tardies to class; however, both can have a negative impact on instruction. Therefore, both are cumulative for the duration of one semester. Additional requirements and consequences are listed below.

1. **Students arriving to school after 7:55 a.m. or later must check in at the office.** Students late to school will not be allowed to go to class without an excuse/pass from the office after 7:55 a.m. The student will be given the opportunity to make up missed work if the reason for the late arrival is a doctor's appointment.
2. More than 2 late to school arrivals, not related to a doctor's appointment, will require that the student see an administrator for disciplinary action. Course credit for the class may be affected by late arrival, and work missed before arrival **will not be allowed to be made up unless excused because of a doctor's appointment.**

LIBRARY POLICY

1. The library is a place for quiet reading and reference work. Students are expected to use it as such. Any departure from this will limit the student's library privileges.
2. All students entering or leaving the library are to use the door by the circulation desk (from first hall).
3. The library is open before school in the morning, during recess, and during class.
4. Every Franklin Parish High School student in good standing is entitled to check out books, with the following stipulations.
 1. No reference book, magazine, or newspaper may be checked out of or removed from the library.
 2. Students must check out their own books.
 3. Students are responsible for the safe return of all books borrowed in their names. Any lost or damaged book must be made good to the satisfaction of the librarian. If, after an excessive amount of time has elapsed and the student has not settled his obligation to the library, that student's report card will be withheld. Students must pay cost of the book, processing, and any accumulated fees.
 4. No student is to check out more than one non-fiction book at a time.
 5. All circulating books not on reserve may be checked out for 14 days and renewed, but the student must have the book(s) for renewal.
 6. The date due is stamped on an orange date due card that is placed in the book. This considered sufficient notice of when the book is to be returned. Fines of \$0.05 a day

(excluding weekends, and holidays) will be levied for books not returned on time. The fine shall not exceed the cost of the book.

5. Any student dropping from the rolls of this school should give the librarian at least one hour notice of his intention to do so in order that the library fines may be checked. Any unpaid debt will become a part of that student's record.
6. After consulting the Reader's Guide, the student should submit a written list of needed magazines to the librarian. The magazines will then be pulled from the files. These circulate only at the discretion of the librarian and only in the library.

MORNING DETENTION

Morning detention will run from 7:00 to 7:40 a.m. If a student eats breakfast, he/she must report to morning detention by 7:00 a.m. All students reporting to morning detention should have pen and paper. The time required to stay in morning detention is 30 minutes for each assigned day. No one will be admitted to morning detention after 7:30 a.m. which means the student may have to go 2 days even if assigned 1 day.

THE PATRIOT SCHOLARS PROGRAM

A student must meet the following requirements before he/she may be considered a candidate for the Patriot Scholars Program:

1. The student must have completed one six weeks of course work at Franklin Parish High School.
2. Freshmen will not be eligible until the end of the first semester.
3. The student must have no suspensions.
4. The student must have all A's and B's at the end of the semester.
5. In addition, seniors must meet these requirements:
 - a. The student must be enrolled in at least four courses.
 - b. Of those courses, two must be from the following list:
 - Mathematics (Algebra I or II, Geometry, Advanced Mathematics, Calculus, or Applied Algebra);
 - Any science course;
 - Any history course;
 - English I, II, III, IV
 - Any foreign language course; or
 - Any HONORS course

Patriot Scholars will be permitted certain privileges for each semester. Should the student abuse the granted privileges, the status and privileges will be immediately revoked.

Last year's Senior Patriot Scholars from the Spring can use their tag the following Fall.

Patriot Scholar student incentives include:

1. Free admission to school functions, excluding those activities sponsored by individual organizations to raise funds or where prohibited by state regulations.
2. Wearing Patriot Scholar dog tags.
3. Wearing jeans and a spirit shirt free of charge (not dress down) when those days are allowed.

4. Eating lunch in Patriot Square on nice weather days.

PRINCIPAL'S LIST

A student must have all A's to be on the Principal's List.

PUBLIC DISPLAY OF AFFECTION

Public displays of affection on campus are not allowed. There is a time and a place for everything and the high school campus is not the place for an obvious display of affection. Students are expected to adhere to the policy of *keeping your hands to yourself*. Failure to comply may result in disciplinary action.

SALE OF ITEMS BY STUDENTS

No student will sell, market, or trade/exchange any item to another student at school or on a school bus unless the transaction is sanctioned by the school. Students who are caught selling/trading items will have these items confiscated and may be subject to disciplinary action.

STUDENT RESPONSIBILITIES

The student's responsibilities for achieving a positive learning environment at school and/or school-related activities include the following:

1. Attending all classes each day and being on time.
2. Preparing for each class with appropriate materials and completed assignments.
3. Dressing according to the dress code and uniform policy.
4. Knowing that the use, possession, and/or sale of illegal or unauthorized drugs, alcohol, and weapons are unlawful and prohibited, and that students may be subject to random searches in accordance with Board Policy and State and Federal Law in order to assure a safe school environment.
5. Showing respect toward others.
6. Conducting oneself in a responsible manner.
7. Paying required fees and fines within the time period given.
8. Knowing and obeying all school rules.
9. Cooperating with staff members in the investigation of disciplinary matters.
10. Reporting threats for the safety of students and staff members to the principal, a teacher, or another adult.
11. Using technology systems for school business purposes only and using school computers and related equipment appropriately.

In general, all students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. Franklin Parish High School shall

foster a climate of mutual respect for the rights of other. Each student is expected to respect the rights and privileges of other students, teachers, and district personnel.

All students are expected to maintain the highest level of discipline and decorum at all school functions. Failure to comply will result in the student being removed from participation in school activities, including commencement exercises.

REQUIREMENTS FOR GRADUATION

In addition to completing a minimum of 23/24 Carnegie Units of credit, the student shall also be required to pass 3 End-of-Course/LEAP 2025 Exams in the following areas: Either Algebra I or Geometry; Either English I or English II; and, Either Biology or American History. Remediation and retake opportunities will be provided for students who do not pass the exam. Students in the JumpStart Pathway will also be required to obtain certain credentials depending on their particular pathway.

Students will need to complete the correct Carnegie unit, LEAP 2025, and possibly credential requirements **to participate in graduation ceremonies**. If test scores for senior students are not received one week prior to graduation, the student's name might be omitted from the graduation program. All grades from correspondence courses and credit recovery must be completed and received by FPHS guidance counselors one week prior to graduation in order to participate in graduation ceremonies.

Students will be required to pay a \$10.00 senior fee. At the end of February, 2020, a \$5.00 late fee will be added to the senior fee. Each student must order his/her cap and gown from the school sanctioned company. This cost is separate from the student fee. If cap and gowns are ordered before December and the student does not participate in graduation, a full refund will be given by the company. Any printed material ordered by the student is non-refundable.

Students can also be excluded from graduation exercises for violation of any disciplinary rules including but not limited to the following:

- Owing fines of any kind
- Causing any kind of disruption during practice
- Failure to attend certain senior activities and/or graduation practice
- Graffiti or any type of vandalism to school property
- Participation in a "Senior" prank

High School Graduation Requirements

Students must successfully earn a minimum of 24 credits for the TOPS University Diploma and also pass state tests to be eligible to graduate. Students must successfully earn a minimum of 23 credits for the Jump Start Diploma and pass credentialing requirements as well as state

tests to graduate. The TOPS University and Jump Start Diplomas are available for all students.

The course credits required to graduate include:

TOPS University Diploma:

- Language Arts: 4 credits (English 9, 10, 11, 12)
- Math: 4 credits (Algebra I, Geometry, Algebra 2, and Alg 3 or Adv. Math)
- Science: 4 credits (Biology, Chemistry, and 2 approved Science courses)
- Social Studies: 4 credits (American History, Civics, and 2 approved Social Studies courses)
- Physical Education: 1.5 credits
- Health 0.5 credits
- Arts: 1 credits (approved Art course)
- Humanities: 2 credits (two of the same approved Foreign Language courses)
- Electives: 3 credits

Jump Start Diploma:

- Language Arts: 4 credits (English 9, 10, 11, and 12 or Senior Apps)
- Math: 4 credits (Algebra I, Geometry, and 2 approved Math courses)
- Science: 2 credits (Biology and 1 other approved Science course)
- Social Studies: 2 credits (American History and Civics)
- Physical Education: 1.5 credits
- Health: 0.5 credit
- Electives: 9 Jump Start course sequence, workplace experience and credentials as approved in Regional Jump Start proposals

In order to meet the current TOPS Tech requirement students will need to complete a 3rd unit/credit of science, a 3rd unit/credit of social studies, and a unit/credit in a basic computer course. (The LDOE is working to harmonize the requirements of Jump Start and TOPS Tech.)

RULES AND REGULATIONS FOR PROM/WINTER FORMAL

1. Prom/Winter Formal is a school-sponsored event. School rules apply.
2. No alcohol or drugs are allowed. Security will be posted to check students and dates as they enter. Anyone who is under the influence of any such substance will not be admitted by security and is subject to being turned over to the local police department.
3. No low cut dresses, high splits in the front or back or bare midriffs will be allowed. When in doubt, get your dress pre-approved by one of the assistant principals.
4. Dress shoes are to be worn with formal attire. No tennis shoes, flip-flops, or rubber boots are appropriate.
5. No jeans (of any color) are allowed.
6. Once students and dates enter the prom site, they are there to stay. Once a student and/or date signs out and leaves the site, he/she will not be allowed to return to the prom.
7. No parents are allowed inside the prom site unless they are serving as senior sponsors.
8. Each student is responsible for his/her date's behavior. Since the student supplies the date with a ticket to attend, he/she is responsible for making sure the date is aware of and follows rules.
9. Garters are to be worn **AT THE KNEE**, no on the thigh.
10. If a student or date fights or causes a disturbance of any sort, he/she will be removed from the prom by the police.
11. Dates should not be younger than 14 or older than 21.
12. Each student is responsible for his/her transportation to and from prom. Senior sponsors and administrators are not responsible for bringing anyone back to Winnsboro.
13. Prom King and Queen candidates must be in good standing with the school.
14. **The above rules also apply to Winter Formal. Numbers 9 and 13 are not applicable.**

SCHOOL TRIPS

1. The school uniform must be worn by students who leave during school and return during school for a school trip.
2. All school rules will apply while students are on a school trip.
3. Any student who has been suspended during the current term may be allowed to go on school trips only at the discretion of the administrator or the school disciplinary committee.
4. Students with excessive absences must have prior approval from all teachers to participate and must make up all assignments in advance of the school trip.
5. **In-school suspension will not prohibit a student from participating in school trips.**

SEARCH AND SEIZURE

The Franklin Parish School Board authorizes any teacher or administrator in the parish, with probable cause, to search any vehicle, desk, locker, area of the grounds or buildings, or person with reasonable belief that the said student has any weapon, illegal drug, or any other prohibited item including stolen goods in his/her possession. Probable cause is having personal knowledge from a reliable source. The Franklin Parish School Board is the exclusive

owner of any public school building, desk, or locker utilized by any student. It is also the exclusive owner of any and all grounds area of any public school building. The acceptance and use of locker facilities or parking of privately owned vehicles on school campus by students constitutes consent by the student to the search of such lockers or vehicles by authorized school personnel. Should any item be removed or seized from a student, desk, locker, etc. the student will be given a receipt for the impounded item.

SKIPPING CLASS OR SCHOOL

Skipping class is not tolerated. Students who are caught skipping class will be suspended. Students are never allowed to go to a counselor's office, administrator's office, the Student Services Office, or another teacher's classroom at the beginning of a class period without that teacher's knowledge and permission. If there is an emergency, the student should inform the teacher of their whereabouts.

SUSPENSION AND/OR EXPULSION

Discipline problems will be guided by Louisiana R. S. 17:416, which states that a student may be suspended who is guilty of any of the following:

1. Willful disobedience
2. Disrespect to a teacher, principal, superintendent, or any member or employee of the local school board
3. Making unfounded charges against anyone in #2 above
4. Using unchaste or profane language
5. Immoral or vicious practices
6. Conduct or habits injurious to his/her associates
7. Using tobacco or using or possessing alcoholic beverages, illegal drugs, or dangerous substances governed by the uniform Controlled Dangerous Substance Law in any form in school buildings or school grounds
8. Disturbing the school and habitually violating the rules
9. Cutting, defacing, or injuring any part of public school buildings or property belonging to the buildings
10. Violating traffic and safety regulations
11. Leaving school premises, leaving classroom or morning detention without permission (Students suspended for leaving the school premises without permission will also lose driving privileges for 30 school days.)
12. Habitual tardiness or absenteeism
13. Abusing locker privileges which may be given by a teacher
14. Stealing, cheating, or gambling
15. Bringing stolen property on school grounds
16. Extortion or intimidation/threats

17. Committing any other serious offense.
18. Refusing to give cell phone or any other electronic device to teacher or administrator.

In School Detentions/Suspensions.

At the discretion of the administrator based on each individual discipline referral.

Mandatory Suspensions

Discipline problems will be guided by Louisiana R. S. 17:416, which states that a student shall be suspended who is guilty of any of the following:

1. Possessing weapons or using any tool or instrument to do bodily harm
2. Striking a teacher or any other school personnel
3. Initiating or instigating a fight (refer to the section on fighting)
4. Possessing or using narcotics or alcohol on any school campus
5. Willfully defacing, stealing, or destroying school or personal property. The student and/or his legal guardian will be required to pay the cost of repair or replacement.
6. Willfully initiating any false alarms
7. Threatening a teacher or any other school personnel

A student who is serving an out-of-school suspension (OSS) will not be allowed to travel on any school-sponsored trips/events without the approval of the principal or the school-based disciplinary committee.

TARDIES

Tardy to School. A student who arrives at school after the 7:45 a.m. bell but before 7:55 a.m. is considered ***tardy***. The tardy may be excused ***ONLY*** if a parent accompanies his/her child into the school building to sign him/her in with a valid excuse ***or*** if the student submits a valid excuse written by the parent/guardian when checking in at the office.

Tardy to Class. A tardy is an unexcused appearance of a student beyond the scheduled time that a class begins. **Teachers will close their doors after the tardy bell finishes ringing.** A student will be considered tardy if he/she has to open the door to enter the classroom.

When a teacher determines that a student has four tardies to any given class, that teacher must fill out a disciplinary form and send it to the office so it will be brought to the attention of an administrator. The students will be called for by an administrator.

TEXTBOOK POLICY

Textbooks are issued to each student during the first few days of school. Students are responsible for any lost or damaged textbooks and must pay for these books prior to having another book issued. Lost or damaged books not paid for will prohibit a student from receiving a report card and registering at the end of the year. Any student who drops out of school is responsible for turning in his textbooks.

TOPS CORE CURRICULUM

UNITS	COURSES
4	English I, II, III, and IV
1	Algebra I
1	Algebra II
2	Geometry, Calculus or an approved Advanced Math substitute
1	Biology
1	Chemistry
2	Environmental Science, Physical Science, Biology II, Physics, Agriscience I and Agriscience II
1	American History
2	World History and World Geography
1	Civics
1	Fine Arts Survey
2	Foreign Language (two units in the same language)
Total: 19 Units	

TRANSPORTATION REGULATIONS

Bringing an automobile to school is a privilege, not a right. This privilege can be revoked if students do not follow regulations. All students driving a vehicle on campus must register it and must follow school policy.

Pick-Ups and Drop-Offs. Any pick-ups or drop-offs before and after school should be done by the music wing adjacent to the parking lot. Students are not to be dropped off in the mornings or picked up in the afternoons in the front of the school or in the new bus ramp area.

School Board Ordinance # 2006-02-0003. The Franklin Parish School Board approved banning objects (balloons, large stuffed animals, etc.) on the bus that obstruct the view of the bus driver. Principals are directed to send out a memo instructing parents to pick up balloons/stuffed animal deliveries from school.

On Campus Driving Parking Regulations. Student must have a parking permit to park on Franklin Parish High School grounds.

1. To obtain a parking permit the student must provide the following:
 - Valid Driver's License
 - Proof of Insurance
 - Vehicle Registration form
 - Parking fee of \$5.00
2. If a student drives more than one vehicle, he/she must register each one.

3. Students will register their vehicle when they pick up their class schedule. If their vehicle is not registered on that day, the student will be required to do so the 1st week of school. After five (5) school days, the cost of a parking permit will increase to \$10.00. Anyone who has not registered his vehicle after two weeks will not be allowed to purchase a permit and will not be allowed to drive on campus during that semester. **Those becoming eligible to drive during a semester will be allowed late registration with presentation of items required for registration.**
4. There will be a \$5.00 fee to replace any lost permits.
5. Students must maintain a safe environment for themselves and others by following safety policies. They are as follows:
 - No students are to arrive on campus before 7:15 a.m. except by parish school bus. Upon arrival at school, students must exit their vehicle.
 - Valid parking decals must be hung on the rearview mirror and must be visible from the front of the car. (If the car does not have a rearview mirror, the permit must be placed in the bottom corner of the windshield on the passenger's side).
 - Cars must be properly parked in a valid parking space.
 - Students are not allowed to park behind 1st – 4th halls or behind the agriculture shop. Students may not park on the baseball parking lot, field house lot, or School Board lot.
 - Any form of hazardous driving will result in automatic suspension of driving.
 - Music must not be heard outside the car. This includes your bass settings.
 - Students are not to visit their car at any time during the day.
 - Students are not to leave campus once they arrive on campus. Students may not sit in their vehicles once they arrive. If the student does not want to go up to the ramp area, they do not need to arrive earlier than 7:40.

Our school resource officer (SRO) and administration will check the parking lot on a daily basis to see if all vehicles belong on our campus and have tags visible in the window. Any vehicle that is parked in our parking lot without a parking permit is subject to being towed at the owner's expense. The SRO may issue tickets for rule violations such as not displaying a parking permit, improper parking, etc. Smoking on campus is strictly forbidden, and that includes smoking in one's vehicle OR allowing anyone else to smoke in one's vehicle. If you are involved in an accident on campus, PLEASE do not move the vehicles involved in the accident until local law enforcement personnel arrive and complete an accident report. When entering and exiting the campus, please observe law enforcement and respond to their signals appropriately. Faculty members will be stationed in the parking lot in the mornings and afternoons to observe the parking lot and to assist you in entering and exiting the campus.
6. Anyone not following the above safety policies will be subject to a citation. The final decision for disciplinary action will rest with the Principal and/or Assistant Principals.

VALEDICTORIAN, SALUTATORIAN, AND HONOR GRADUATES

Definitions

Valedictorian: The student with the highest cumulative grade-point average (GPA) using the criteria from the following paragraphs. In case of ties, all students who tie will be valedictorians.

Salutatorian: The student whose cumulative GPA falls immediately below the student(s) who is/are valedictorian(s). In case of a tie, all students who tie will be salutatorians.

Honor Graduates: Students whose cumulative GPA's are 3.6 and higher but below the salutatorian's GPA.

In order to prevent an unfair advantage to those students who pursue fewer courses in their senior year than other seniors, the following procedures have been developed for figuring academic honors. The final cumulative GPA after the third year in high school places them in consideration for academic honors. Academic honors will be based on the minimum number of courses. Only those honors courses available to all students will be used to determine valedictorian, salutatorian, and honor graduates.

The final cumulative GPA will be figured following completion of all course work at the end of the last grading period. The final grades in these courses considered will be used to figure the final cumulative GPA.

To be eligible for valedictorian or salutatorian, a student must have attended Franklin Parish High School during his junior and senior years. The final four semesters of academic course work must be completed at FPHS.

College courses may be taken for high school credits. These courses must be approved by the principal or guidance counselor. Depending on the nature and requirements of the course and approval of administration, either regular credit or honor credit will be given.

Senior year courses used to figure the final cumulative GPA will be considered in the following order. (See Grading Schedule on page 12.)

- Honors Courses
- English IV
- Advanced Mathematics
- Physics
- Other English, Mathematics, or Science requirement (in order as written)
- Social Studies Requirements
- Any other required course
- Electives

VANDALISM/SENIOR PRANK

It is the duty and responsibility of each student to share in the preservation and care of the school building and equipment. Any wanton destruction of school property must be replaced or paid for by that student. **Any graffiti or vandalism will result in disciplinary action, including exclusion from graduation exercises.** Law enforcement authorities will be notified of such acts. Each student is charged with any books, lockers, or other material issued by school authorities and is financially responsible for them. Grades, transcripts, and other information will be withheld by the school until all fines are cleared. **Students may also be prevented from enrolling in school the following year until all debts are cleared.**

VAPING

Vaping or the use of electronic cigarettes is strictly prohibited at the bus stop, on the bus, on school grounds (before, during, or after school), or at school-related activities. A student found in violation will be subject to suspension and the district Student Code of Conduct.

VISITORS

Only adults who have legitimate business at school will be allowed on campus. All visitors must park in front of the school, report to the reception desk in the main office, sign the visitor's log, and obtain a visitor's pass before going to any office. This pass should be worn at all times while on campus. Visitors must sign out and return the visitor's pass upon leaving. Guests or visitors of students, including brothers, sisters, cousins, etc., are not allowed at school. Students will be checked in and out at the front desk. No visitor will be allowed to obtain a visitor's pass if they are not dressed appropriately. (No pajamas or revealing clothing). Lunches/food or drink cannot be delivered to students during school. All visitors are expected to leave promptly when their business is completed.

WITHDRAWALS/DROPS

If a student withdraws from FPHS for any reason, it is necessary that he/she, parent, or guardian obtain an official withdrawal form from his/her counselor to start the withdrawal process. The counselor will complete the basic information and refer the student to the principal or designee for approval. The student should take all books received back to each of his/her teachers (or library) for their signature and current transfer grades and obtain all other signatures required on the form. Once this has been completed, the form must be returned to the guidance counselor for final processing.

Remember, no school will accept any student without proper withdrawal papers. The official withdrawal allows the student to enter until proper transfer information can be forwarded.

PARISH AND SCHOOL POLICIES AND REQUIREMENTS DO CHANGE DURING THE COURSE OF ANY GIVEN SCHOOL YEAR AND CANNOT ALL BE LISTED IN THE LIMITED FORMAT OF OUR STUDENT HANDBOOK. ALL PARISH AND SCHOOL POLICIES WILL BE ADHERED TO WHETHER OR NOT THEY APPEAR IN THIS HANDBOOK.

Title I Parent-School Compact

The Parent-Student Compact is a written agreement that outlines and defines goals, expectations, and shared responsibilities of parents, students, and school staff at FPHS so that every student attains high academic standards and a quality education.

Parent's Responsibilities:

- As an involved parent, I will support my child by ensuring that they attend school daily and arrive on time. I will make myself aware of the FPSB attendance policy and communicate with staff when my child is absent.
- I will seek information regarding my child's progress by conferring with teachers, administrators, the counselor, and other school personnel.
- I will attend parent conferences and visit my son's/daughter's classroom to discuss and participate in their education.
- When possible, I will participate in parent groups/activities to contribute to the decision-making process within Franklin Parish High School.
- I will communicate positive information regarding teachers, administrators, and other school personnel when discussing school with my child.
- I will encourage high academic achievement for my child.
- I will read and support the FPHS Student Handbook and other policies to ensure my child's success. I will encourage my child to follow the rules and regulations of the school and dress according to the district's dress code.
- I will communicate respectfully with school staff.

School's Responsibilities:

- Franklin Parish High School (FPHS) will solicit parent and community input through meetings, interviews, questionnaires, and surveys regarding the education of students.
- FPHS will provide an inviting, safe, and orderly learning environment as well as plan and deliver high quality instruction to students at all times.
- FPHS will offer flexible scheduling of parent meetings, training sessions, assemblies, and school functions to maximize parent participation.
- FPHS will maintain a parent resource center that assists parents in acquiring information about parenting practices, workshops, volunteer opportunities, etc.
- FPHS will notify parents of school events in a timely, efficient manner via websites, newsletters, flyers and the telephone message system.
- FPHS will convey instructional goals/initiatives to parents at school-wide meetings and conferences.
- FPHS will communicate with parents the schools' behavior management plan and administrators will contact parents concerning all major violations of Franklin Parish High School's Behavior Code.

Student's Responsibilities:

- I will do my homework every day and ask for help when needed.
- I will give my parents or the adult who is responsible for my welfare all notices and information received by me from school every day.
- I will follow the FPHS Code of Conduct and communicate respectfully with school staff and peers at all times.
- I will attend school daily and arrive on time to class.
- I will respect the right of others and accept and appreciate differences.

Parent Signature _____ Date _____

Principal Signature _____ Date _____

Student Signature _____ Date _____

**FRANKLIN PARISH HIGH SCHOOL
STUDENT/PARENT STATEMENT OF COMPLIANCE**

Date: _____

I, _____ (student), agree that I will attend
Student Signature

school regularly, be at school on time, work diligently toward completion of homework assignments, and follow school and classroom rules.

I, _____ (parent), agree that I have read all
Parent Signature

rules, assure my child's attendance at school, ensure my child's arrival at school on time each day, ensure that my child completes all assigned homework, and attend all required parent/teacher/principal conferences.