

2023-2024

Franklin Parish School Board

Student Code of Conduct

Grades K-8

Student Conduct

The Franklin Parish School Board expects students to be well behaved while attending school or any school activity and conduct themselves in an appropriate manner at all times. Every teacher and every other school employee shall be authorized to hold every student to a strict accountability for any disorderly conduct, and discipline policies shall be applicable, in school or on the playgrounds of the school, on the street or road while going to or returning from school, on any school bus, during intermission or recess, or at any school-sponsored activity or function.

Students have the responsibility to know and respect the rules of the school system. Students shall comply with all Board policies and school regulations, student codes of conduct, and directions of principals, teachers, and other authorized school personnel during any period of time when the student is under the authority of school personnel.

The School Board shall demand reasonable student behavior and administer discipline with fundamental fairness without regard to gender, race, ethnic origin, religion or political belief. All students shall be afforded the basic rights of citizenship recognized and protected for persons of their age and maturity. Students shall exercise their rights and responsibilities in accordance with rules established for orderly conduct of the school's mission. Students who violate the rules of conduct shall be subject to disciplinary measures designed to correct the misconduct so that an environment conducive to learning can be maintained.

Moreover, the School Board reserves the authority to discipline students for behavior that may constitute a material disruption of the educational process such as audio, video, or other materials/information that may appear on the Internet or be transferred over electronic devices.

STUDENT CODE OF CONDUCT

While the School Board cannot reasonably be expected to develop a Student Code of Conduct in such detail as to anticipate every type of misconduct that could possibly occur, the Board shall develop and maintain a Student Code of Conduct, which shall enumerate the necessary discipline action to be taken against any student who violates the Code of Conduct. It shall follow all existing policies, rules, and regulations of the Louisiana Board of Elementary and Secondary Education and all state laws relative to student discipline.

Prior to the beginning of each school year, all schools of the Franklin Parish School District shall provide each student, and his/her parent, tutor, or legal guardian with a Student Handbook or similar document that identifies and explains discipline policies, rules or regulations, and procedures that are parish-wide and/or specific to that school, as well as outline the consequences for students who violate the Student Code of Conduct or any school policy, regulation, or procedure. Such consequences may include, but may not be limited to, oral or written reprimands, parental contact, removal of the student from the classroom, detention, corporal punishment, in-school suspension, suspension from school, assignment to an alternative school, recommending expulsion from school, or any other disciplinary measure authorized by the principal in conjunction with state law and/or School Board policy.

Student Attendance

(All Schools Grades K-12)

Compulsory attendance laws and Louisiana Board of Elementary and Secondary Education (BESE) regulations require high school students to be in attendance a minimum of 30,060 minutes (equivalent to 72 seven-hour school days) per semester or 60,120 minutes (equivalent to 144 seven-hour days) a school year in order to be eligible to receive credit for courses taken.

Elementary students shall be in attendance a minimum of 60,120 minutes (equivalent to 144 seven-hour days) a school year in order to be eligible to receive credit for courses taken.

SCHOOL PRINCIPALS MAY USE AT THEIR OWN DISCRETION, any of the items under the Student Code of Conduct they feel appropriate. The *Student Code of Conduct* includes but is not limited to the following disposition.

- A. Suspension unless a danger to self or others (Temporary out-of-school suspension if immediate danger to self or others.)
- B. Assignment to Horace G. White, Sr. Learning Center
- C. Referral to Office of Child Welfare and Attendance
- D. Referral to counseling (or education program)
- E. Require an administrative conference with the parent or guardian. Include the teacher in the conference upon the teacher's request
- F. Referral to School Building Level Committee
- G. Referral to Pupil Appraisal for support service, if appropriate; and
- H. Any other disciplinary measure authorized by the principal with the concurrence of the teacher or the building level committee pursuant to Law and Board policy, which includes corporal punishment.
- I. You are to use your ISS teacher/room instead of HGW if possible. There will be a five (5) day minimum assignment to HGW. No student 4th grade or under is to be assigned to HGW unless severe incidence required by law. You are to use your ISS teacher/room for students less than five (5) days.

Grades K-12

A student found in violation of the *Student Code of Conduct* shall be disciplined according to the disposition set forth for that offense. **SCHOOL PRINCIPALS MAY USE THEIR DISCRETION** in any violation of the rules.

The *Student Code of Conduct* includes but is not limited to the following offenses:

Minor Offenses: These acts of misconduct include inappropriate student behaviors in the classroom or on the school grounds, such as the following:

- 1-1 Willful disobedience
- 1-2 Treats an authority with disrespect
- 1-3 Disturbs the school or habitually violates any rule
- 1-4 Writes or uses profane or obscene language or draws obscene pictures
- 1-5 Throws missiles liable to injure
- 1-6 Violates traffic and safety regulations
- 1-7 Leaves the school premises (includes school bus) without permission
- 1-8 Leaves the classroom without permission
- 1-9 Eating, drinking, chewing gum in room without teacher's permission
- 1-10 Cutting class
- 1-11 Cellular phones or other communication devices shall not be on during the school day. Phones will be confiscated. On first offense the parents can pick up on the following school day.
- 1-12 Refusing to sit in assigned seat
- 1-13 Treats students with disrespect
- 1-14 Public display of affection (Ex: kissing)
- 1-15 Intimidation
- 1-16 Loitering and/or sitting in parked cars-owner or participant
- 1-17 Is habitually tardy and/or absent from school
- 1-18 Boarding bus stop at incorrect stop
- 1-19 Not having proper materials and supplies/equip. (Ex: shorts in P.E., etc.) needed for participation
- 1-20 Not participating in class
- 1-21 Dishonesty
- 1-22 Cheating
- 1-23 Horse playing
- 1-24 Possession of inappropriate objects or materials
- 1-25 Make an unfounded charge against authority
- 1-25 Violation of FPSB Internet Policy for access and use of internet and/or electronic resources available. This could result in loss of computer use for students on campus.
- 1-26 Persistent/unexcused tardiness or late to school or class.

1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Notify parents Counseling by teacher/administrator 1 Day ISS or Bus suspension	Notify parents Counseling 3 Days ISS	Notify parents 5 Days ISS	Notify parents 5 days HGW or Suspension	Notify parents 9 days HGW or Suspension

Major Offenses: These acts of misconduct include those student behaviors that seriously disrupt the orderly educational process in the classroom, in the school or on the school grounds, such as the following:

- 2-1 Forging signatures or grades
- 2-2 Vulgarity, profanity toward faculty, school personnel or school official
- 2-3 Is guilty of immoral or vicious practices
- 2-4 Is guilty of conduct or habits injurious to his/her associates
- 2-5 Uses or possesses tobacco or lighter or electronic device
- 2-6 Instigates or participates in fights while under school supervision and/or on school bus. Student and parent must attend a mandatory conference with principal or designee.
- 2-7 Defacing bus or destroying property
- 2-8 Gambling
- 2-9 Possession or use of fireworks
- 2-10 Sexual harassment (student to student or student to teacher)
- 2-11 Is guilty of stealing
- 2-12 Promoting gang membership and/or activities
- 2-13 Molesting students (any hands-on infraction or physical contact)
- 2-14 Indecent behavior
- 2-15 Intimacy between students
- 2-16 Extortion
- 2-17 Bullying
- 2-18 Cyber Bullying
- 2-19 Use of medication in a manner other than prescribed or authorized
- 2-20 Possession, viewing and/or distribution of pornographic materials
- 2-21 Body armor
- 2-22 Possess pocket knife with a blade less than 2 ½ inches

1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Notify parents Counseling 5 Days ISS or Suspension	Notify parents Counseling 7 Days ISS or Suspension	Notify parents 5 Days HGW or Suspension	Notify parents 9 Days HGW or Suspension	Recommendation for Expulsion

Major Offenses (Zero Tolerance): These acts of misconduct include those student behaviors that very seriously disrupt the orderly educational process in the classroom, in the school or on the school grounds. In most cases, these behaviors are also illegal, such as the following:

- 3-1 Uses or possesses any controlled dangerous substances governed by the Uniform Controlled Dangerous Substances Law, in any form.
- 3-2 Possession of illegal drugs with intent to distribute
- 3-3 Possession of drug paraphernalia
- 3-4 Students threatening students, school personnel, or school official (verbal, written, or implied)
- 3-5 Possesses weapon(s) as defined in Section 921 of Title 18 of the US Code
- 3-6 Possesses firearms (not prohibited by federal law), knives or implements, which can be used as weapons, the careless use of which might inflict harm or injury
- 3-7 Criminal damage
- 3-8 Burglary
- 3-9 Illegal carrying and discharge of weapons
- 3-10 Possesses pocket knife with a blade length of more than 2 inches (includes box cutters)
- 3-11 Serious bodily injury
- 3-12 Assault and/or battery
- 3-13 Murder
- 3-14 Rape and/or sexual battery
- 3-15 Kidnapping
- 3-16 Arson
- 3-17 Possession of pellet gun

1st Offense

Notify parents and law enforcement
Counseling
9 Days HGW or Suspension with recommended expulsion

CORPORAL PUNISHMENT

Corporal punishment may be used in accordance with state law.

ZERO TOLERANCE VIOLENCE PREVENTION PROGRAM PROVISIONS

Fighting is disruptive to the school climate and causes students to feel physically and psychologically threatened. Studies show that the majority of students who bring weapons to school do so to defend themselves. School administrators believe students who feel safe are less likely to bring weapons to school. Guns, knives, and other weapons are clearly hazards to a safe learning environment and the possibility that such items will be brought to school must be significantly reduced.

Any fight that occurs shall promptly be reported to the principal's office by any employee who witnesses the fight.

Once the report is received:

1. The principal or his/her designee shall investigate all circumstances. Once fault has been determined, the principal or his/her designee may call the law enforcement agency. The principal may call law enforcement before fault is determined, if deemed necessary. The law enforcement agency shall be called if students do not respond to the school personnel's instructions to cease fighting. A behavior report shall be sent to parents.
2. Results of the investigation, reports, statements of witness, etc. may/shall be given to the District Attorney for his/her consideration of institution of charges, community service, and referral to judge, informal adjustment agreement, or other options.
3. The parents shall be required to have a conference with the principal or his/her designee before the student will be allowed to return to school.

LAW ENFORCEMENT RESPONSIBILITIES

Once called, law enforcement officials shall:

1. Remove the students determined to be involved from the campus and call parents.
2. Charges will be filed with the District Attorney.

SUSPENSION

Each of the student aggressors involved also will be suspended and/or expelled from school. The suspension or expulsion is appealable according to established School board policies already in effect. (Law enforcement procedures are not subject to appeal through the School Board).

DRESS CODE

Students shall be expected to maintain a neat, clean, well-groomed appearance at school. No article of clothing shall be bizarre in style, unsuitable for school activities, nor of a nature to call undue attention to the wearer. Since school life prepares students to take their place in adult life, these primary requirements are expected of all students. The first responsibility for maintaining proper standards belongs to the student or parent, or guardian. The school should deal with the responsibility when the student or parents fail to recognize this need.

The principal shall be the authority in determining the inappropriateness of any feature of clothing or grooming.

SCHOOL UNIFORMS

1. Navy blue, red or white three (3) button polo shirt for all schools.
2. Navy blue or khaki uniform pants
 - A. No cargo pants, or hip huggers
 - B. PK-2nd Grade may wear elastic waist pants.
3. Principals may approve special t-shirts for special occasions or to be worn daily.
 - A. Principals may allow "Blue Jean Days".
4. Pre-K through 8th grade may wear uniform shorts, skirts or uniform capris, navy blue or khaki. Pre-K may wear uniform shorts or skirts with elastic waist.
5. Length of uniform skirts, jumpers, dresses, and shorts shall be no shorter than 2 ½ inches above the knee.
(The width of a dollar bill)
6. Leather shoes or tennis shoes may be worn for all grades.
 - A. No open toe shoes (thong, sandals, etc.)
 - B. No open heeled shoes allowed. (Crocs, bubble shoes, slides, house shoes, slippers, etc.)
 - C. Shoes must be a matched pair
7. Jackets that button or zip down the front may be worn. Jackets may have a hood. All hoodies and pull overs worn must be school approved.
8. Pre-K through 12th grade may wear knit caps and jackets with a hood on campus, not to be worn in the school building.

GROOMING

1. Hair must be clean and neatly groomed. Makeup must not be excessive.
2. Facial hair must be clean and neatly trimmed. Students will be given one warning of clean and neatly trimmed and after student's second warning student will remain clean shaven for the rest of that school year. (Board changed 11.5.18)

3. Sideburns must not come below the bottom of the ear lobes and must not be excessively flared.
4. Hair rollers, pin curls, or extreme hair styles are inappropriate and will not be allowed.
5. No sunglasses may be worn unless under doctor's orders.
6. Boys are prohibited from wearing any kind of earrings to school.
7. Pants worn below the waist, sagging and showing the underwear, are prohibited.
8. Body piercing is prohibited, except that a girl may wear earrings (limited to 2). Nose rings/studs, tongue rings/studs, cheek rings/studs or eye rings/studs are not permitted.

DISCIPLINE

Penalties for violations of the student dress code shall be as follows:

The penalties for the **first two violations** of the parish dress code shall be determined at the school level. Additional offenses shall remain as follows:

Third Offense: Student shall be given a one (1) day suspension. **Fourth Offense:** Student shall be given a two (2) days suspension **Fifth Offense:** Student shall be given a three (3) days suspension.

Sixth Offense: Student shall be recommended for expulsion from regular education and, therefore, recommended to the Franklin Parish Alternative School.

Parents shall be notified of each dress code violation committed by their child by telephone and/or letter.

Revised: April, 1998; June, 1999; July, 2000; August, 2001; January, 2003;
September, 2006; August, 2012

Approved by Franklin Parish School Board on August 7, 2012; November 5, 2018

NOTICE: Students assigned to Horace G. White Learning Center must have navy blue, red or white three (3) button polo shirt. Shirts must be tucked in.

ACT 248

PROHIBITS SUSPENSION OR EXPULSION OF STUDENTS IN PRE-KINDERGARTEN THROUGH GRADE FIVE FOR SCHOOL UNIFORM VIOLATIONS.

