

Teacher candidates must receive mentorship by a certified, school-based mentor teacher who may collaborate with other personnel providing mentoring support.

Teacher candidates prepared in an **alternate certification program** must meet the following mentoring requirements:

- The mentorship must be at least 15 percent, or 5 hours per week, of the instructional time of the school.
- The mentorship must include intensive individual supports, including:
 - co-teaching;
 - collaborative planning; and
 - observation and feedback sessions
- The school-based mentor teacher must hold the Provisional Mentor Ancillary Certificate, Mentor Ancillary Certificate, or have the Mentor Teacher endorsement appearing on the mentor’s valid teaching certificate.

Teacher candidates prepared in an **undergraduate/traditional certification program** must meet the following mentoring requirements:

- The residency shall include IEP and IAP review and implementation, classroom teaching, analysis of student assessment results, parent-teacher communications, and collaboration with other educators.
- The teacher candidate must spend a minimum percent of the residency school site’s instructional time each week engaged in residency activities in accordance with Section 743 of [Bulletin 996 – Standards for Approval of Teacher and/or Educational Leader Preparation Programs](#).
- The supervision shall include, at minimum, two formal observations of teaching practice per semester, which shall include feedback on performance and analysis of formative and summative student achievement results and candidate performance data.

In the event the teacher candidate is mentored by multiple mentors throughout residency, a mentoring attestation should be completed for each mentor. This may occur if there is a change in placement or school system staffing.

<i>I attest that I received mentorship in accordance with the above policy during my preparation program. I agree that my electronic signature as entered on this form is the legal equivalent of my manual signature on this application.</i>	
Teacher Candidate Name:	
Teacher Candidate Signature:	Date:

<i>I attest that I provided mentorship in accordance with the above policy during this candidate’s preparation program. I agree that my electronic signature as entered on this form is the legal equivalent of my manual signature on this application.</i>	
Mentor Name:	
Mentor’s Ancillary or Teaching Certificate Type/# where certification appears authorizing service as a mentor: <i>(if not certified, the mentoring waiver must be obtained and is attested to by typing “waiver” and school year waiver was issued)</i>	
Mentor Signature:	Date:

<i>I attest that mentorship occurred in accordance with the above policy during this candidate’s preparation program. I agree that my electronic signature as entered on this form is the legal equivalent of my manual signature on this application.</i>	
Employing School System:	
School System Representative Name & Title:	
School System Representative Signature:	Date: