



**FRANKLIN PARISH
HIGH SCHOOL**

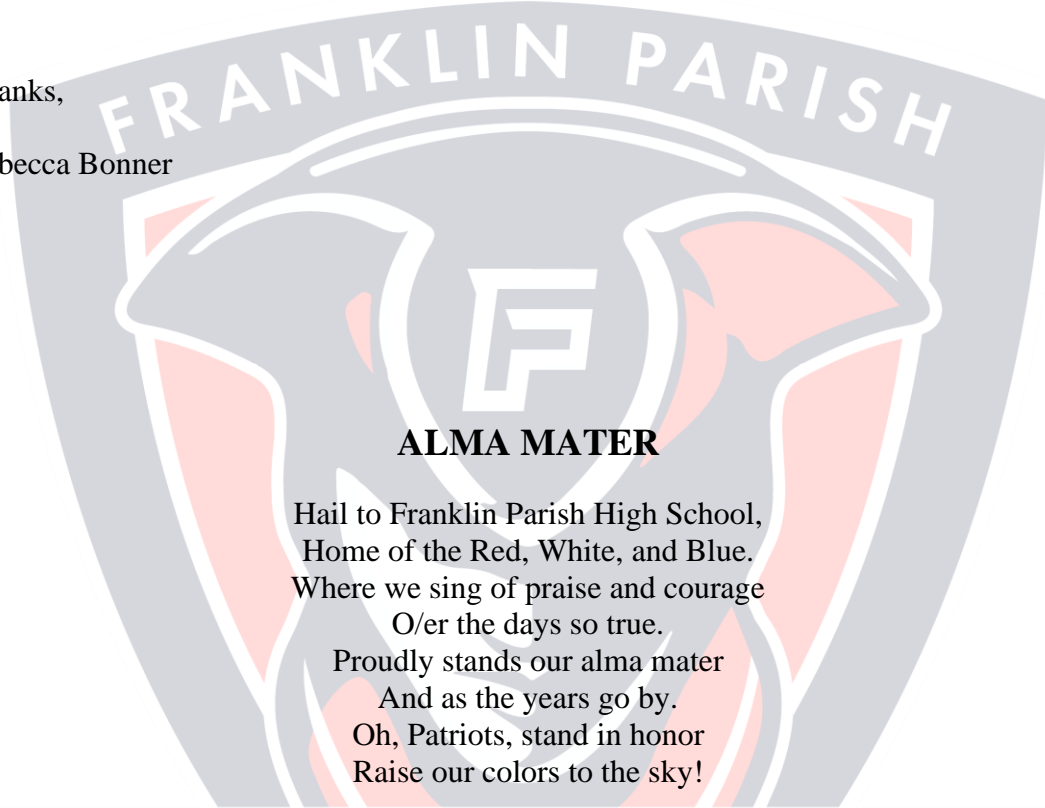
Student Handbook

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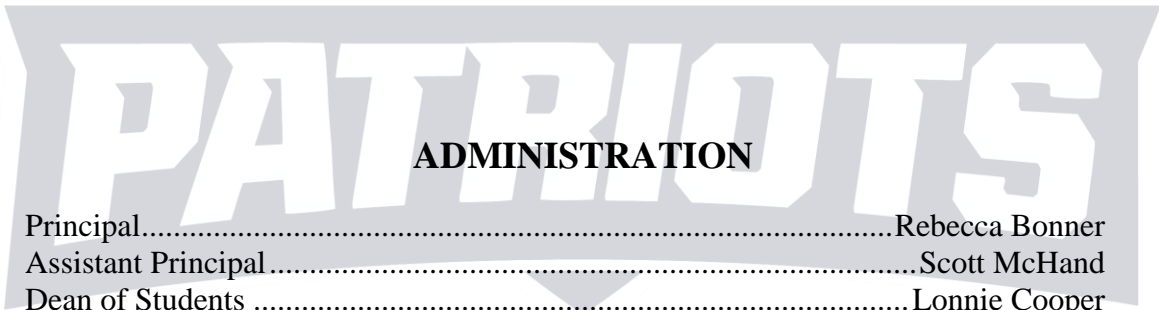
This handbook has been written to inform our students and their families about FP’s policies and procedures. It contains important information that will allow you to better understand how your school operates. **The information included in this handbook is specific to Franklin Parish High School and all policies included here are in addition to the policies stated in the Franklin Parish School District 2024-2025 Student Code of Conduct and Board Policies.** If you have any questions about any of Franklin Parish High School or District policies, please do not hesitate to give us a call. We look forward to working with each of you and to 2024-2025 being our best year yet at FPHS!

Thanks,
Rebecca Bonner



ALMA MATER

Hail to Franklin Parish High School,
Home of the Red, White, and Blue.
Where we sing of praise and courage
O'er the days so true.
Proudly stands our alma mater
And as the years go by.
Oh, Patriots, stand in honor
Raise our colors to the sky!



ADMINISTRATION

Principal.....	Rebecca Bonner
Assistant Principal.....	Scott McHand
Dean of Students	Lonnie Cooper
Guidance Counselor	Suzanne Beeman & Hunter Key
Student Services Coordinator.....	Alex Wiggers
Technology Coordinator.....	Mary K. Bland
Curriculum Coordinator	Tara Robbins
Curriculum Facilitator	TBA
Athletic Director.....	Adrian Burnette

FRANKLIN PARISH HIGH SCHOOL PHILOSOPHY, MISSION, & VISION STATEMENTS

SCHOOL PHILOSOPHY

We believe that all students can achieve optimal social, emotional, intellectual, and physical development through intentional, scaffolded instruction delivered with respect, fairness, equity and inclusion, and free from bias so that they can be successful in a global society.

SCHOOL VISION

Our vision uses the acronym PATES- Purposeful Academics to Ensure Success.

SCHOOL MISSION

Through collaboration among all stakeholders, FPHS will ensure that all students are college and career ready through instruction, standardized testing, and Industry based certifications, to succeed in a global society.

FRANKLIN PARISH SCHOOL BOARD SOCIAL RELATIONSHIP POLICY

The Franklin Parish School Board: (1) shall have no racially discriminatory policy regarding students' social relationships, including dating; (2) shall not tolerate such discriminatory practices by school district employees and agents acting in their official capacities; (3) shall not monitor, based on student racial identity, otherwise appropriate student social relationships, and; (4) shall vehemently oppose (to the fullest degree allowed by law) any threats of intimidation or violence against students based upon students' racial identity and/or social relationships.

The Franklin Parish School Board adheres to the equal opportunity provisions of federal civil rights laws and regulations that are applicable to this agency. Therefore, no one will be discriminated against on the basis of race, color, national origin (Title VI of the Civil Rights Act of 1964); Sex (Title IX of the Education Amendments of 1972); disability (Section 504 of the Rehabilitation Act of 1973); or age (Age Discrimination Act of 1975) in attaining educational goals and objectives and in the administration of personnel policies and procedures. Anyone with questions regarding this policy may contact Mr. John Gullatt, Superintendent, at 7293 Prairie Road, Winnsboro, LA, 71295, (318) 435-9046. After reading the student handbook, review the following and sign the Student/Parent Statement of Compliance Form.

ACCIDENT/INJURY PROCEDURES

Student accidents and injuries must be reported to the main office and/or the nearest teacher immediately. The nearest staff member will give temporary first aid depending on the nature/extent of the injury. If necessary, the parent or other family member will be called to pick up the injured student. The parent then assumes responsibility for further care. In extreme emergencies the school nurse or ambulance may be called. All accidents/injuries must be reported on an official form providing details about the accident. Accident report forms are available in the main office.

ASSEMBLIES

Assemblies will be held periodically for educational, cultural, or business purposes. Courtesy and attentive behavior is expected at all assemblies. Violations of acceptable student conduct could result in disciplinary action by the teacher and/or administrator. Regardless of the type program, courtesy demands that the students be respectful and appreciative. Yelling is appropriate only at sporting events and pep rallies.

ATTENDANCE REGULATIONS

To All Parents and 9-12th Grade Students:

Louisiana State Law mandates compulsory school attendance in which **every parent or legal guardian of a student shall enforce and be held accountable for the attendance of their student for every day scheduled by the local school board until their eighteenth (18) birthday.** Daily phone calls are made if a child is tardy, absent, or checks out early. Records of a student's attendance prints out on his/her progress reports and nine (9) week report cards. Also, at any time parents can view their child's current grades, discipline, and attendance through the Student Progress Center on the School District website at www.fpsb.us.

All students are expected to attend school regularly and be on time for classes. There is a direct relationship between poor attendance and class failure. **Due to the misunderstanding of the state attendance requirements for students in our district, we feel it is necessary to implement the following attendance policies for the 2024-25 school year.**

A student is considered to be in attendance when he or she is physically present at a school site or is participating in an authorized school activity and is under the supervision of authorized personnel. This definition for attendance would extend to students who are homebound, assigned to and participating in drug rehabilitation programs that contain a state-approved education component, participating in school-authorized field trips or other school-approved activities, or taking a state-approved virtual course.

- **Half-day attendance** - A student is considered to be in attendance for one-half day when he or she (1) is physically present at a school site or is participating in an authorized school activity and (2) is under the supervision of authorized personnel for more than 25% but not more than half (26%-50%) of the student's instructional day.
- **Whole-day attendance** - A student is considered to be in attendance for a whole day when he or she (1) is physically present at a school site or is participating in an authorized school activity and (2) is under the supervision of authorized personnel for more than 50% (51%-100%) of the student's instructional day.

Franklin Parish Attendance Policy

1st Notice: When a student accumulates three (3) unexcused absences, the parent or legal guardian will be notified in writing. This notification shall include information relative to the parent or legal guardian's legal responsibility to enforce the student's attendance at school and the civil penalties that may be incurred if the student is determined to be habitually absent or habitually tardy. The student's parent or legal guardian shall sign a receipt for such notification.

2nd Notice: When a student accumulates five (5) unexcused absences, the parent or legal guardian and student are required to attend a mandatory conference with the school

administrator or their designee. If the parent or legal guardian does not attend the mandatory conference, the principal will send a referral for investigation and/or home visit to the Supervisor of Child Welfare and Attendance. A referral to the FINS program can be made at this time.

3rd Notice: When a student accumulates eight (8) unexcused absences, the principal shall send a request for assistance letter to the Child Welfare and Attendance Supervisor. The Supervisor of Child Welfare and Attendance shall file a Court Referral with the Fifth Judicial Court System. The punishment shall be as follows:

- A. A first offense shall be punished by a fine of not more than two hundred fifty (250) dollars or not more than 30 days in jail, or both.
- B. The court system can require parents to participate in forty (40) hours of community service or a combination of community service and attendance in parenting classes or family counseling sessions.
- C. Students and parents will be required to attend Truancy Court at the given date and time.
- D. The parent or legal guardian will be required to pay court costs

4th Notice: After the eleventh (11) unexcused absences, notices will be sent to the parents or legal guardian.

Reporting Absences

All excuses for a student's absence, including medical verification of extended personal illness, must be presented within five (5) days of the student's return to school or the student's absence will be considered unexcused.

Exceptions to the attendance regulation shall be the enumerated extenuating circumstances below that are verified by the Supervisor of Child Welfare and Attendance or the school principal/designee where indicated.

1. Extended personal physical or emotional illness as verified by a physician or nurse practitioner licensed in the state.
2. Extended hospital stay in which a student is absent as verified by a physician or dentist.
3. Extended recuperation from an accident in which a student is absent as verified by a physician, dentist, or nurse practitioner licensed in the state.
4. Extended contagious disease within a family in which a student is absent as verified by a physician or dentist licensed in the state.
5. Quarantine due to prolonged exposure to or direct contact with a person diagnosed with a contagious, deadly disease, as ordered by state or local health officials; or
6. Observance of special and recognized holidays of the student's own faith.
7. Visitation with a parent who is a member of the United States Armed Forces or the National Guard of a state and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting. Excused absences in this situation shall not exceed five (5) school days per school year.
8. Absences as verified by the principal or his/her designee as stated below:
 - A. Prior school system-approved travel for education;
 - B. Death in the immediate family (not to exceed one week); or,
 - C. Natural catastrophe and/or disaster.

For any other extenuating circumstances, the student's parents or legal guardian must make a formal appeal in accordance with the due process procedures established by the school system. Students who are verified as meeting extenuating circumstances, and therefore eligible to receive grades shall not receive those grades if they are unable to complete makeup work or pass the course.

Attendance Report for Student Drivers

A student who does not meet the required minimum school attendance provisions may be subject to denial or suspension of his/her driver's license or learner's permit. Written notification of a minor student who has been determined by the principal to be a dropout or habitually absent or tardy may be sent to the Louisiana Office of Motor Vehicles for denial or suspension of driving privileges.

Tardiness

A student is considered tardy to class if the student is not in the classroom when the bell to begin class ceases. A student will be considered tardy to school if the student is not in his/her homeroom/first period class when the bell to begin homeroom ceases. Tardy shall also mean leaving or checking out of school unexcused prior to the regularly scheduled dismissal. Students who exhibit habitual tardiness shall be subject to disciplinary action. Parents of students who continue to be tardy shall be notified for a conference with the principal or their designee. The student may be subject to suspension from school and the parent/legal guardian subject to court fines or community service.

Any questions can be directed to your school or the Child Welfare and Attendance Supervisor. Please contact the Child Welfare and Attendance Supervisor for assistance with special circumstances that may be interfering with your child's ability to attend school on a regular basis. Our mission is to provide the best education possible for your child and we cannot do this if your child is not attending school on a regular basis. Thank you for your cooperation in this very important matter.

Returning to School after an Absence

All students who are returning to school after an absence must bring a doctor's excuse to be given to the first period teacher. The teacher will turn in the excuse to the attendance administrator. A doctor's office may FAX an excuse to the high school with attention to the attendance administrator.

Make-up Work

1. Students who meet the criteria for excused absences under the provisions for “Extenuating Circumstances and Temporarily Excused Absences” (below) may make up any work missed while absent. **Students have the same number of days to make up work as they were absent.** It is the **student’s responsibility** to contact the teacher for all assignments missed. It is impossible for a teacher to make up all the educational experiences and benefits a student will miss while absent. The teacher is under no obligation to spend extra time tutoring the student to help make up missed work. **Incomplete nine weeks’ grades become F’s if missed work is not completed by the second week after the end of the grading period.** After the two-week grace period, incomplete grades must be entered by the administration when turned in by the teacher.
2. The days a student missed school as the result of any out-of-school suspension shall be counted as unexcused absences. The student **will be allowed** to make-up work missed.
3. Students shall not be excused from school to work on any job, including agriculture and domestic service even in their own homes for their parents, unless the guidelines for temporarily excused absences are fulfilled.
4. **There are two types of absences for which work may be made up:**
 - 1) Extenuating Circumstances: **(For any extenuating circumstances other than the ones listed below, parents must make a formal appeal in accordance with the due process established by local school system.)**
 - a) Medical appointments and personal physical or emotional illness as verified by a physician
 - b) Hospital stay as verified by a physician
 - c) Recuperation from an accident as verified by a physician
 - d) Contagious disease within a family as verified by a physician
 - e) Prior school system approved travel or activities for educational purposes
 - f) Death in family (not to exceed one week) verified by documentation
 - g) Natural catastrophe and/or disaster
 - 2) Temporarily Excused Absences (Absences will be counted toward total days of absence allowed per year.)
 - a) Personal illness of a student or student’s family which causes the student to miss class, verified by a note from the parent to the school
 - b) Family need conflicts with regular class attendance, and the family gets approval from the principal for the student to miss one or more classes or days of school
 - c) Temporary, unique conditions which unexpectedly cause a student to miss one or more classes or days of school
 - d) Recognized religious holidays verified by a call or note from the parent to the assistant principal in charge of attendance

ATHLETIC PROGRAM

1. FPHS offers different sports in which students may participate. The rules of the Louisiana High School Athletic Association will be followed at all times.
2. Athletes will not participate in games or practice sessions while they are serving a suspension from school.

3. Athletes must attend at least one hour of the school day in order to participate in any game or practice session that day.
4. A student athlete may be suspended from any athletic contest for major behavior infractions at the discretion of the administration.
5. Athletes who commit minor infractions may, at the discretion of the administration, be assigned to after school athletic detention (ASAD).
6. No backpacks or large bags will be allowed when entering an athletic event.

Franklin Parish School Board Transfer Policy for Athletic Participation (approved by Franklin Parish School Board on April 10, 2007): Rules established by the Louisiana High School Athletic Association (LHSAA) shall be in effect as printed in the current LHSAA Official Handbook. Additionally, the following rule (Option B) shall apply to students who transfer to Franklin Parish High School from non-member schools.

Option B: Should a student transfer to Franklin Parish High School from a non-LHSAA member school or home school, they are immediately eligible to participate in athletic competition. Should they move back to their previous non-member school, home school, or any other non-member school, they will be ineligible at FPHS for one calendar year from the date of enrollment at the non-member school.

BEHAVIOR – STUDENT CODE OF CONDUCT

The Franklin Parish School Board expects students to be well behaved while attending school or any school activity and conduct themselves in an appropriate manner at all times. Every teacher and every other school employee shall be authorized to hold every student to a strict accountability for any disorderly conduct, and discipline policies shall be applicable, in school or on the playgrounds of the school, on the street or road while going to or returning from school, on any school bus, during intermission or recess, or at any school-sponsored activity or function.

Students have the responsibility to know and respect the rules of the school system. Students shall comply with all School Board policies and school regulations, student codes of conduct, and directions of principals, teachers, and other authorized school personnel during any period of time when the student is under the authority of school personnel.

The School Board shall demand reasonable student behavior and administer discipline with fundamental fairness without regard to gender, race, ethnic origin, religion or political belief. All students shall be afforded the basic rights of citizenship recognized and protected for persons of their age and maturity. Students shall exercise their rights and responsibilities in accordance with rules established for orderly conduct of the school's mission. Students who violate the rules of conduct shall be subject to disciplinary measures designed to correct the misconduct so that an environment conducive to learning can be maintained.

Moreover, the School Board reserves the authority to discipline students for behavior that may constitute a material disruption of the educational process such as audio, video, or other

materials/information that may appear on the Internet or be transferred over electronic devices.

STUDENT CODE OF CONDUCT

While the School Board cannot reasonably be expected to develop a *Student Code of Conduct* in such detail as to anticipate every type of misconduct that could possibly occur, the School Board shall develop and maintain a *Student Code of Conduct*, which shall enumerate the necessary discipline action to be taken against any student who violates the *Code of Conduct*. It shall be in compliance with all existing policies, rules, and regulations of the Louisiana Board of Elementary and Secondary Education and all state laws relative to student discipline. The *Student Code of Conduct* may be found on the Franklin Parish High School's website as well as the Franklin Parish district website.

Prior to the beginning of each school year, all schools of the Franklin Parish School District shall provide each student, and his/her parent, tutor, or legal guardian with a *Student Handbook* or similar document that identifies and explains discipline policies, rules or regulations, and procedures that are parish-wide and/or specific to that school, as well as outline the consequences for students who violate the *Student Code of Conduct* or any school policy, regulation, or procedure. Such consequences may include, but may not be limited to, oral or written reprimands, parental contact, removal of the student from the classroom, detention, corporal punishment, in-school suspension, suspension from school, assignment to an alternative school, recommending expulsion from school, or any other disciplinary measure authorized by the principal in conjunction with state law and/or School Board policy.

ORIENTATION/NOTICE

Students shall be informed by school authorities that violations of School Board policy and school rules or regulations may result in a range of disciplinary actions including suspension or expulsion. Each school shall plan and conduct an orientation and other meetings within the first five (5) days of school each year to fully inform all employees and students of all discipline policies, provisions of the *Student Code of Conduct* applicable to such students, and rules and regulations necessary for the safe and orderly operation of the public schools. The orientation shall also include information on the consequences of failure to comply with disciplinary rules and requirements of the *Student Code of Conduct*, particularly bullying and similar prohibited conduct, including suspension, expulsion, the possibility of suspension of student's driver's license, and the possible criminal consequences of violent acts committed on school property, at a school-sponsored function, or in a firearm-free zone, as well as the contents of the *Teacher Bill of Rights*. Meetings shall also be held throughout the school year as may be necessary to inform new employees and new students of such discipline policies, and regulations, contents of the *Student Code of Conduct*, and pertinent school rules.

The orientation instruction shall be age appropriate and grade appropriate and take into consideration whether the student is in a regular or special education program.

Any student who does not receive the orientation during the first five (5) days of the school year shall be provided an orientation during the first five (5) days of the student's attendance.

STATEMENT OF COMPLIANCE

Each student in grades 4-12 and each parent or guardian of a student in grades 4-12, shall annually sign a *Statement of Compliance*. For students, the *Statement of Compliance* shall state that the student agrees to attend school regularly, arrive at school on time, demonstrate significant effort toward completion of homework assignments, and follow school and classroom rules. For parents, the *Statement of Compliance* shall state that the parent or legal guardian agrees to ensure his/her child's daily attendance at school, ensure his/her child's arrival at school on time each day, ensure his/her child completes all assigned homework, and attend all required parent/teacher/principal conferences. Failure by a student and/or parent or guardian to sign the respective *Statement of Compliance* may result in disciplinary action.

Ref: La. Rev. Stat. Ann.

§§ [17:223](#), [17:235.2](#), [17:416](#), [17:416.1](#), [17:416.8](#), [17:416.12](#), [17:416.13](#), [17:416.20](#)

Board minutes, 1-14-14, 6-1-15

Franklin Parish School Board

BOOKS AND MATERIALS

The school may provide books for student use. Students must pay for books if they are damaged or lost. Students are responsible for bringing paper, pencils, **charged Chromebooks**, or other materials to each class. *Failure to do so will result in disciplinary action.*

PATRIOTS

BULLYING

Harassment of any kind (sexual, physical, verbal, emotional) is not allowed at this school. Students should report any instances of bullying to a teacher or administrator. Procedures outlined in the Tesa Middlebrook Anti-Bullying Statute (Legislative Act 861 of 2012) will be followed by administrators in reporting and investigating bullying.

Bullying Defined – R.S. 17:416.13(C)

Includes a pattern (more than once) of:

- Gestures, including, but not limited to obscene gestures and making faces
- Written, electronic, or verbal communication, including calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumors
- Physical acts, such as hitting, kicking, pushing, tripping, choking, damaging personal property, and /or
- Repeatedly and purposefully shunning or excluding from activities

The pattern of behavior must have the effect of:

- Physically harming the student or placing the student in reasonable fear of physical harm.
- Damaging property or creating a reasonable fear of damage to property, or
- Be sufficiently severe, persistent, and pervasive as to:
- Create an intimidating or threatening educational environment
- Interfere with a student's school performance, or
- Disrupt the orderly operation of the school

CAFETERIA POLICY

1. All students must eat in the cafeteria unless special permission is given by the principal after receiving a note from the student's parent or guardian.
2. Seniors who check-out at the end of 4th period and who are eating in the cafeteria must ***eat at 11:55 and then leave the campus.*** They are not to remain for recess.
3. All students who are eating will enter the door near the Family and Consumer Science Lab and leave by the door near the music wing. **Students will leave for lunch recess when the recess duty teachers leave the cafeteria.** First shift will be at approximately 11:55 a.m. and the second shift will be at approximately 12:55 p.m.
4. Good manners and proper respect for others are expected of all students. Talking is to be at a low volume and is to be done only to those at each student's table. Students are to sit no more than 6 to a round table.

CHECK-IN/CHECK-OUT PROCEDURE

1. A student may check out if his/her parent/guardian comes to the school or calls the school and requests that he/she be sent home. Students are advised that only the name(s) of those listed in *JCampus* will be allowed to give permission to check them out or pick them up at school. All student check-outs must be through the office. **A phone call does not allow a student to leave campus without checking out through the office.**
2. No student will be allowed to call home to check out unless that student is ill. The student must first receive permission from an administrator before calling home or checking out.
3. **The intercom all-call system will not be used to call for students who are at lunch so please do not check students out during their lunch period. Also, only administrators or counselors can call students out of class. Instructional time is valuable. Please do not check students out unless it is an emergency.**
4. Seniors checking out/in early will bring a note from parents giving them permission to do so. These notes will be kept on file in the office.

CLASS SCHEDULE

7:30.....	1st Bell
7:30 – 8:37.....	1 st Period
8:40 – 9:43.....	2 nd Period
9:46 -- 10:49.....	3 rd Period
10:52 – 11:55.....	4 th Period
11:58 – 1:31.....	5 th Period
11:55 – 12:25.....	1 st Lunch Shift
12:55 – 1:25.....	2 nd Lunch Shift
1:34 – 2:37.....	6 th Period
2:40 – 3:46.....	7 th Period

CLASSROOM RULES

Each Franklin Parish High School student is expected to:

1. Have a positive attitude.
2. Respect himself/herself and others.
3. Move and work quietly.
4. Keep hands, feet, and objects to himself/herself.
5. Refrain from eating or drinking in class.
6. Be seated in each class before the tardy bell rings.

NOTE: Teachers are to post classroom rules. In addition, teachers are to post their individual classroom policies and rules.

CLOSED CAMPUS POLICY

No students are allowed in the building before 7:05 a.m. From 7:05 to 7:30, students will be allowed in the cafeteria. **NOTE:** Those students eating breakfast will be allowed to go to the cafeteria when directed by the teacher on duty.

All visitors must check into the school through the office; otherwise, they are not to be on campus. Students from other schools are not allowed to spend the school day anywhere on the FPHS campus. Visitors are allowed to see students or teachers only after administrator approval and with supervision.

CLUBS AND ORGANIZATIONS

4-H	FBLA	FCS
Cheer/Dance	DECA	FFA
JAG	Band	Beta

DRESS CODE – UNIFORM POLICY

(The policy is found in the School District Code of Conduct located later in the handbook.)

The Franklin Parish School Board has adopted a uniform policy which is in effect for the 2024 – 2025 school year. The Franklin Parish School Board expects all students in the parish to take personal pride in themselves by keeping their bodies and clothes clean and free from odor. Students may be sent to home to shower when deemed necessary. Uniforms should fit appropriately.

A committee that consists of school administrators, parents, teachers, and students defines the uniform policies. Students should come to school neat in appearance. Uniforms need to be kept in good condition and fit appropriately. All uniforms must be worn in the manner meant by the manufacturer. This means that there will be no mutilation of any kind. Mutilations include, but are not limited to, tearing, ripping or cutting of hems, cuffs, sleeves or body of any of the coordinates. If a uniform piece should tear or become un-sewn, it must be repaired or replaced before being worn again. Student dress will not be considered proper if it detracts from or disrupts the classroom and/or school decorum. **The principal or designee shall make the final decision of what is considered proper or improper appearance in accordance with the guidelines established in the student handbook and District Code of Conduct.**

Students who are not in dress code will not be allowed to enter class.

It is the responsibility of the parents and/or students to purchase only uniforms that meet all the requirements of the Franklin Parish High School dress code.

	Allowed	Not Allowed
Shirts	<ul style="list-style-type: none"> • White, navy, or red polo shirts • 2 or 3 buttons on polo • School approved spirit shirts may be worn 	<ul style="list-style-type: none"> • No brand names or emblems • No more than 3 buttons
Pants/Capris Shorts Skirts/Skortts Jumpers Dresses	<ul style="list-style-type: none"> • Khaki or navy blue • May have pleats or straight front • Skirts, jumpers, dresses, and shorts shall be no shorter than 2 ½ inches above the knee • Pre-K and K students may wear elastic waist shorts or skirts 	<ul style="list-style-type: none"> • No tight fitting • No jegging • No jeans • No pants with holes above the knee or exaggerated sizes • No sagging
Sweatshirts, Jackets, Sweaters, Pullovers	<ul style="list-style-type: none"> • School issued sweatshirts • Jackets or sweaters of any color 	<ul style="list-style-type: none"> • Hoodies or hooded jackets will not be allowed • No knit caps/hats allowed or other head coverings
Shoes Socks	<ul style="list-style-type: none"> • Leather shoes or tennis shoes • Shoe must be tied or snapped • Open heeled shoes • Shoes must be a matched pair 	<ul style="list-style-type: none"> • No open toe shoes (flip-flops, sandals, slides, etc.) • No house shoes
Hair	<ul style="list-style-type: none"> • Clean and not a classroom disruption 	
Facial Hair	<ul style="list-style-type: none"> • Clean and neatly trimmed 	
Jewelry	<ul style="list-style-type: none"> • Stud earrings limited to the ear 	<ul style="list-style-type: none"> • No nose rings/studs, tongue ring/studs, cheek rings/studs or eyebrow rings/studs • No grills/dog collars



Dress Code for Graduation

Boys: Boys must wear a white dress shirt (with conventional collar). No coat or jacket will be worn under the robe. Shirt may be long- or short-sleeved. A dark tie, black or brown dress shoes or dress boots with pants leg over boots, and khaki or dark slacks must be worn. No jeans, tennis shoes, flip flops, or house shoes will be allowed. **NO CELLPHONES!**

Girls: Girls may wear a dress of any color slacks or style as long as the top of the dress does not show above the neck of the gown and the bottom of the dress does not show below the hem of the gown. Girls may wear khaki or dark slacks. Girls will wear comfortable dress shoes with heels no higher than two (2) inches. Sandals are permissible. Flip flops may not be worn unless they are dressy and have heels. Hair styles should be simple enough so that the mortarboard cap will fit nicely. **NO CELLPHONES!**

Dress Code for Senior Award Night

Boys should wear slacks or uniform pants and a shirt with a collar and tie. No tennis shoes will be allowed. **Girls** should wear a dress or a nice pants outfit.

ELECTRONIC DEVICES

Students bring electronic devices to school at their own risk. Franklin Parish High School and its faculty and staff are NOT responsible for any damaged, missing, or stolen cell phones, ear buds, or smart watches. If a student has a cell phone and it is damaged or stolen, the school will NOT utilize administrative time to investigate the incident nor will the school take any financial responsibility for the cell phone, ear bud, or smart watch changes.

Misuse of devices will result in devices be confiscated. Refusal to relinquish a device constitutes willful disobedience and will result in further punishment. The school shall not be responsible for confiscated items if not picked up by parent within the designated time frame. The School Board shall not be responsible for any electronic devices, including cell phones, lost or damaged while on School Board property.

A properly authorized medical device worn by a student shall not be considered to be in violation of this policy. Medically issued cell phones may be used according to a student's individual health plan. Any use of the phone for reasons other than medically necessary, shall be considered a violation of the school's cell phone policy and shall be handled as a minor offense.

In the event of an emergency, any person may use any electronic device available. Emergency is defined as an actual or imminent threat to public health or safety which may result in loss of life, injury, or property damage.

Ref: La. Rev. Stat. Ann. 17:239, 17:416, 17:416.1
Board minutes, 6-1-15

See *Student Code of Conduct* for offenses.

EMERGENCY DRILLS/PROCEDURES

Fire Drill – An emergency alarm will indicate a fire or fire drill. A plan for evacuation is posted in each classroom and reviewed with the students during the year. Fire drills are conducted once per month.

Tornado Drill – An emergency alarm or intercom announcement will indicate a tornado or tornado drill. Each teacher will provide instructions and procedures for tornado drills. Additional tornado drill information is posted in each classroom. Tornado drills will be conducted twice per year.

Evacuation Drill - An emergency alarm will indicate an evacuation drill. Each teacher will provide instructions and procedures for these drills which will be conducted twice per year.

Lock-Down - In other emergency situations, the school will be placed on lock-down. During this procedure, all students must enter the nearest classroom and must remain there until the lock-down is over. Lock-down drills will be conducted twice per year.

It is imperative that communication lines be uninterrupted for school officials to maintain vital communication.

NOTE: Students who use electronic devices during a lock-down to comment on social network sites such as Facebook, Instagram, TikTok, Snapchat will be subject to suspension.

FIGHTING POLICY

The Franklin Parish School Board considers fighting an extremely serious offense that may result in expulsion for a minimum of one school semester.

1. All students participating in GANG-RELATED, PLANNED, EXTREMELY VIOLENT FIGHTS, FIGHTS IN WHICH STUDENTS REFUSE TO COMPLY WITH FACULTY AND/OR STAFF DIRECTIONS, OR USE PERSISTENT AND LOUD VUGLAR LANGUAGE will be recommended for expulsion for a minimum of one school semester or the remaining school year. Instigating or participating in a fight (other than what is mentioned above) will result in a **36-day suspension**.
2. Suspension and/or recommendation for expulsion will be considered for all students participating in ANY fight on school property and/or school function. A mandatory parent conference will be required with the school principal or child welfare and attendance supervisor before the student is allowed to return to school. **High school students** involved in a second fight during the same school year **may be recommended for expulsion.**
3. When a recommendation for expulsion is made, the CWA will set a hearing date and provide written communication to the parent and the school principal within five (5) school days for the recommended expulsion.

GRADING SCHEDULE AND POLICY

Local criteria to be considered in the promotion of the student (grades 1 -12) is as follows. The nine-week grades shall be determined by averaging number grades. The numerical value of nine weeks, semester, and final grades shall be reported on report cards as follows:

Numerical Grade	Letter Grade	Quality Points
90 – 100	A	4
80 – 89	B	3
70 – 79	C	2
60 – 69	D	1
59 or below	F	0

1. A grade of sixty-seven (60) must be obtained before any fractional parts are considered in rounding off averages. When the average of the nine-weeks grades or final averages include $\frac{1}{2}$ points, anything $\frac{1}{2}$ (.5) or higher goes to the higher grade; anything lower than $\frac{1}{2}$ (.5) goes to the lower grade. **All classes will be required to include a final exam at the end of the course which will count as one (1) grade for the last 9 weeks.**
2. A passing grade shall be determined by the average of the grades for each subject meeting the following criteria:
 - a. The nine-week grades for the year shall average at least seventy (60).
 - b. The grades from the nine-weeks grading periods shall be the only grades used to determine the final average grade for the subject. **LEAP 2025 counts as 15% of the final grade in the tested course.**
 - c. One (1) unit of credit may be awarded for all one-unit courses. Partial credit (1/2 unit) may not be awarded for one-unit courses. Final numerical average for a course will determine pass or fail.
 - d. Semester grades (i.e.letter grades/quality points) rounded to the nearest hundredth, will be used to determine honor graduates (i.e. Valedictorian, Salutatorian, etc.) If there is a tie, the tie shall remain; and Co-Valedictorians or Co-Salutatorians shall be named.
 - e. Only those honors courses available to all students will be used to determine valedictorian, salutatorian, and honor graduates.

Classification of secondary students (grades 9-12) in Franklin Parish will be determined as follows:

Grade	Beginning with Freshmen 2017-18
Grade 9	0 – 5 Carnegie Units
Grade 10	6 – 11 Carnegie Units
Grade 11	12 – 16 Carnegie Units
Grade 12	17 – 24+ Carnegie Units

In addition, secondary students must successfully complete course requirements as outlined in the Louisiana Handbook for School Administrators, Bulletin 741, to be considered for graduation.

A student in the high school program of studies may earn ½ unit of credit for a semester course only. Courses designed for one full credit are full-term classes and must be taken for the full term. No half-credits will be given for full-term courses.

HONOR STUDENTS: Grade point average based on letter grades from each nine weeks shall be used to determine class rank and honor students in all Franklin Parish Schools. All courses shall be used when determining honor roll.

Students with a “B” average (3.0 GPA) or higher in all subjects, with no grade lower than a “C” (no “D’s” or “F’s”), are considered for Honor Roll.

HALL CONDUCT

Classes are in session at all times. A student should conduct himself in a courteous manner. Shouting, shoving, running, or loitering in the halls is not allowed. Students are not permitted in the hall without a hall pass except during class changes. Students are encouraged to walk to the right side of the halls to ensure smooth traffic flow.

STUDENTS MUST AT ALL TIMES, ANSWER APPROPRIATELY AND COURTEOUSLY ANY QUESTIONS ADDRESSED TO THEM BY FACULTY, STAFF, OR SCHOOL ADMINISTRATORS.

HALL PASSES

Each teacher has a hall pass which will be issued to any student who leaves that classroom to go to the restroom or take care of any other emergency. The hall passes will allow administrators and other hall monitors to readily see if a student is in an authorized area of the building. It is expected that students will handle their business in a reasonable amount of time. Should a student take longer than is considered reasonable, that student may be referred to the office. **STUDENTS SHOULD NEVER BE IN THE HALL OR RESTROOM DURING CLASS PERIODS WITHOUT A HALL PASS.** Halls and restrooms will be closely monitored each period by assigned personnel.

Any student going to the parking lot after school begins must have a permit from an administrator.

HiSET/GED

This program is designed to meet the needs of students who have not been successful in a traditional school setting and need additional help in achieving their goals. The HiSet/GED program will allow students to work on a computer-based program designed to help them pass this test while also taking career diploma or jump start courses for career readiness. Students will be tested and placed into the program they need. A program is offered at Delta Community College.

In order to participate in this program, students must be 16 with less than 5 Carnegie Unit credits, 17 with less than 10 Carnegie Unit credits, or 18 with less than 15 Carnegie Unit credits. Eligible students will meet with program coordinators, an administrator, and/or counselors (with a parent) and sign a waiver stating that they understand that they are not working toward a regular high school diploma.

HOMEcomings REQUIREMENTS

Qualifications for all representatives of the Homecoming Court are as follows:

- Be a current student of Franklin Parish High School.
- \$25 application fee must accompany your application (non-refundable)
- Must have at least an overall 3.0 GPA at the end of Spring Semester 2024.
- Must be involved in at least two clubs, sports, or organizations for the present school year.
- Must have NO suspensions or time spent in ISD during the previous school year or present school year. (This includes feeder school records for 9th grade candidates.)
- Must have NO outstanding balances or fines due at Franklin Parish High School.
- Complete the Pledge of Responsibility and Parent Consent forms to be returned to the homecoming representative.
- Get one letter of recommendation from one of your current FPHS teachers. This must not be from a family member because it presents a conflict of interest.
- Must be able to attend and participate in ALL Homecoming activities.
- Must strictly adhere to ALL dress code guidelines.
- Must complete all parts of the Homecoming Court Application and turn it in to the homecoming representative at a required time.

IN-SCHOOL DETENTION

When a student is assigned to In-School Detention (ISD), parents will be called and teachers will be notified. Teachers will assign work and take it (in a folder) to the ISD instructor or put it in his box. Work may also be loaded in Google Classroom. **Teachers should not send work with a student.** The ISD administrator will be responsible for seeing that the work is completed and returning the work to the teacher.

NOTE: In-school detention may prohibit a student from participating in school trips. Students must make up any work he/she misses while in ISD. ISD is **zero tolerance** for misbehavior: Any misbehavior in ISD will result in the student being assigned OSS/HGW.

LATE ARRIVAL TO SCHOOL

The Franklin Parish School System provides bus transportation for all students daily. Those students who do not use this transportation are still expected to arrive to school on time, ready to participate and learn. Students are expected to plan their time effectively so that they arrive to school and classes in a timely manner. It is the belief of FPHS that each child should be entitled to the maximum instructional time each day and each period; therefore, a tardy policy has been implemented which supports and reinforces this philosophy.

Unexcused late to school arrivals are logged separately from unexcused tardies to class; however, both can have a negative impact on instruction. Therefore, both are cumulative for the duration of one semester. Additional requirements and consequences are listed below.

1. **Students arriving to school after 7:45 a.m. or later must check in at the office.** Students late to school will not be allowed to go to class without an excuse/pass from the office after 7:45 a.m. The student will be given the opportunity to make up missed work if the reason for the late arrival is a doctor's appointment.
2. More than 3 late to school arrivals, not related to a doctor's appointment, will require that the student see an administrator for disciplinary action.

LIBRARY POLICY

1. The library is a place for quiet reading and reference work. Students are expected to use it as such. Any departure from this will limit the student's library privileges.
2. All students entering or leaving the library are to use the door by the circulation desk (from first hall).
3. The library is open before school in the morning, during recess, and during class.
4. Every Franklin Parish High School student in good standing is entitled to check out books, with the following stipulations.
 1. No reference book, magazine, or newspaper may be checked out of or removed from the library.
 2. Students must check out their own books.
 3. Students are responsible for the safe return of all books borrowed in their names. Any lost or damaged book must be made good to the satisfaction of the librarian. If, after an excessive amount of time has elapsed and the student has not settled his obligation to the library, that student's report card will be withheld. Students must pay cost of the book, processing, and any accumulated fees.
 4. No student is to check out more than one non-fiction book at a time.
 5. All circulating books not on reserve may be checked out for 14 days and renewed, but the student must have the book(s) for renewal.
 6. Books are checked out for two weeks. Fines of \$0.05 a day (excluding weekends, and holidays) will be levied for books not returned on time. The fine shall not exceed the cost of the book.

7. Any student dropping from the rolls of this school should give the librarian at least one-hour notice of his intention to do so in order that the library fines may be checked. Any unpaid debt will become a part of that student's record.

PRINCIPAL'S LIST

A student must have all A's to be on the Principal's List.

PUBLIC DISPLAY OF AFFECTION

Public displays of affection on campus are not allowed. There is a time and a place for everything and the high school campus is not the place for an obvious display of affection. Students are expected to adhere to the policy of *keeping your hands to yourself*. Failure to comply may result in disciplinary action.

SALE OF ITEMS BY STUDENTS

No student will sell, market, or trade/exchange any item to another student at school or on a school bus unless the transaction is sanctioned by the school. Students who are caught selling/trading items will have these items confiscated and may be subject to disciplinary action.

STUDENT RESPONSIBILITIES

The student's responsibilities for achieving a positive learning environment at school and/or school-related activities include the following:

1. Attending all classes each day and being on time.
2. Preparing for each class with appropriate materials and completed assignments.
3. Dressing according to the dress code and uniform policy.
4. Knowing that the use, possession, and/or sale of illegal or unauthorized drugs, alcohol, and weapons are unlawful and prohibited, and that students may be subject to random searches in accordance with Board Policy and State and Federal Law in order to assure a safe school environment.
5. Showing respect toward others.
6. Conducting oneself in a responsible manner.
7. Paying required fees and fines within the time period given.
8. Knowing and obeying all school rules.
9. Cooperating with staff members in the investigation of disciplinary matters.
10. Reporting threats for the safety of students and staff members to the principal, a teacher, or another adult.
11. Using technology systems for school business purposes only and using school computers and related equipment appropriately.

In general, all students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. Franklin Parish High School shall foster a climate of mutual respect for the rights of others. Each student is expected to respect the rights and privileges of other students, teachers, and district personnel.

All students are expected to maintain the highest level of discipline and decorum at all school functions. Failure to comply will result in the student being removed from participation in school activities, including commencement exercises.

REQUIREMENTS FOR GRADUATION

In addition to completing a minimum of 23/24 Carnegie Units of credit, the student shall also be required to pass three LEAP 2025 Exams in the following areas: Either Algebra I or Geometry; Either English I or English II; and, Either Biology or American History. (2024-25 freshman will be tested in Civics instead of American History). Remediation and retake opportunities will be provided for students who do not pass the exam. Students in the JumpStart Pathway will also be required to obtain certain credentials depending on their particular pathway.

Students will need to complete the correct Carnegie units, LEAP 2025, and possibly credential requirements **to participate in graduation ceremonies**. If test scores for senior students are not received one week prior to graduation, the student's name might be omitted from the graduation program. All grades from credit recovery must be completed and received by FPHS guidance counselors one week prior to graduation in order to participate in graduation ceremonies.

Each student must order his/her cap and gown from the school sanctioned company each year. Any material ordered by the student is non-refundable.

Students can also be excluded from graduation exercises for violation of any disciplinary rules including but not limited to the following:

- Owing fines of any kind
- Causing any kind of disruption during practice
- Failure to attend certain senior activities and/or graduation practice
- Graffiti or any type of vandalism to school property
- Participation in a "Senior" prank

High School Graduation Requirements

MINIMUM CLASSES PER YEAR: Students in grades 9-11 must pursue a minimum of seven (7) classes per year. Twelfth grade (senior) students will be required to take a minimum of four (4) classes per year.

Students must successfully earn a minimum of 24 credits for the TOPS University Diploma and also pass state tests to be eligible to graduate. Students must successfully earn a minimum of 23 credits for the Jump Start Diploma and pass credentialing requirements as well as state tests to graduate. The TOPS University and Jump Start Diplomas are available for all students.

The course credits required to graduate include:

TOPS University Diploma:

- Language Arts: 4 credits (English 9, 10, 11, 12)
- Math: 4 credits (Algebra I, Geometry, Algebra 2, and Alg 3 or Adv. Math)
- Science: 4 credits (Biology, Chemistry, and 2 approved Science courses)
- Social Studies: 4 credits (American History, Civics, and 2 approved Social Studies courses)
- Physical Education: 1.5 credits
- Health 0.5 credits
- Arts: 1 credit (approved Art course)
- Humanities: 2 credits (two of the same approved Foreign Language courses)
- Electives: 3 credits

Jump Start Diploma:

- Language Arts: 4 credits (English 9, 10, 11 or Technical Writing, and 12 or Business English)
- Math: 4 credits (Algebra I, Geometry, and 2 approved Math courses)
- Science: 2 credits (Biology and 1 other approved Science course)
- Social Studies: 2 credits (American History and Civics)
- Physical Education: 1.5 credits
- Health: 0.5 credit
- Electives: 9 Jump Start course sequence, workplace experience and credentials as approved in Jump Start proposals

(The graduating class of 2028 will be required to complete a Carnegie unit in Financial Literacy and Computer Science.)

RULES AND REGULATIONS FOR PROM

1. Prom is a school-sponsored event. School rules apply.
2. No alcohol or drugs are allowed. Security will be posted to check students and dates as they enter. Anyone who is under the influence of any such substance will not be admitted by security and is subject to being turned over to the local police department.
3. No low-cut dresses, high splits in the front or back or bare midriffs will be allowed. When in doubt, get your dress pre-approved by one of the prom sponsors.
4. Dress shoes are to be worn with formal attire.
5. No jeans (of any color) are allowed.
6. Once students and dates enter the prom site, they are there to stay. Once a student and/or date signs out and leaves the site, he/she will not be allowed to return to the prom.
7. No parents are allowed inside the prom site unless they are serving as senior sponsors.
8. Each student is responsible for his/her date's behavior. Since the student supplies the date with a ticket to attend, he/she is responsible for making sure the date is aware of and follows rules.
9. Garters are to be worn AT THE KNEE, not on the thigh.
10. If a student or date fights or causes a disturbance of any sort, he/she will be removed from the prom by the police.
11. Dates should not be younger than a freshman or has graduated more than one year.
12. Each student is responsible for his/her transportation to and from prom. Senior sponsors and administrators are not responsible for bringing anyone back to Winnsboro.
13. Prom King and Queen candidates must be in good standing with the school.

FORMAL DRESS CODE: Dress code will be provided in a timely manner.

SCHOOL TRIPS

1. The school uniform must be worn by students who leave during school and return during school for a school trip.
2. All school rules will apply while students are on a school trip.
3. Any student who has been suspended during the current term may be allowed to go on school trips only at the discretion of the administrator.
4. Students with excessive absences must have prior approval from all teachers to participate and must make up all assignments in advance of the school trip.
5. Students with failing one or more classes may not be allowed to attend school trips.

SEARCH AND SEIZURE

The Franklin Parish School Board authorizes any teacher or administrator in the parish, with probable cause, to search any vehicle, desk, locker, area of the grounds or buildings, or person with reasonable belief that the said student has any weapon, illegal drug, or any other prohibited item including stolen goods in his/her possession. Probable cause is having personal knowledge from a reliable source. The Franklin Parish School Board is the exclusive owner of any public-school building, desk, or locker utilized by any student. It is also the exclusive owner of any and all grounds area of any public-school building. The acceptance and use of locker facilities or parking of privately-owned vehicles on school campus by students constitutes consent by the student to the search of such lockers or vehicles by authorized school personnel. Should any item be removed or seized from a student, desk, locker, etc. the student will be given a receipt for the impounded item.

SUSPENSION AND/OR EXPULSION

Refer to the *Student Code of Conduct*.

A student who is serving an out-of-school suspension (OSS) will not be allowed to travel on any school-sponsored trips/events without the approval of the principal.

Out-of-School suspensions means the removal of a student from all classes of instruction on public school grounds and all other school-sponsored activities until reinstated back to school

TARDIES

Tardy to School. A student who arrives at school after the 7:35 a.m. bell but before 7:45 a.m. is considered **tardy**. The tardy may be excused **ONLY** if a parent accompanies his/her child into the school building to sign him/her in with a valid excuse **or** if the student submits a valid excuse written by the parent/guardian when checking in at the office.

Tardy to Class. A tardy is an unexcused appearance of a student beyond the scheduled time that a class begins. Teachers will close their doors after the tardy bell finishes ringing.

When a teacher determines that a student has four tardies to any given class, that teacher must fill out a disciplinary form and send it to the office so it will be brought to the attention of an administrator. The students will be called for by an administrator.

TEXTBOOK POLICY

Textbooks may be issued to each student during the first few days of school. Students are responsible for any lost or damaged textbooks and must pay for these books prior to having another book issued. Lost or damaged books not paid for will prohibit a student from receiving a report card and registering at the end of the year. Any student who drops out of school is responsible for turning in his textbooks.

TOPS CORE CURRICULUM

<https://mylosfa.la.gov/students-parents/scholarships-grants/tops/>

UNITS	COURSES
4	English I, II, III, and IV
1	Algebra I
1	Algebra II
1	Geometry
1	Pre-Calculus, Advanced Math, Algebra III
1	Biology
1	Chemistry
2	Environmental Science, Physical Science, Biology II, Human Anatomy and Physiology, Physics, Agriscience I and Agriscience II (combined)
1	American History
2	World History and World Geography
1	Civics
1	Fine Arts Survey or Art
2	Foreign Language (two units in the same language)
Total: 19 Units	(Graduates of 2028 will have to have Financial Literacy for a total of 20 Units and will have to complete Computer Science)

TRANSPORTATION REGULATIONS

Bringing an automobile to school is a privilege, not a right. This privilege can be revoked if students do not follow regulations. All students driving a vehicle on campus must register it and must follow school policy.

Pick-Ups and Drop-Offs. Any pick-ups or drop-offs before and after school should be done by the music wing adjacent to the parking lot. Students are not to be dropped off in the mornings or picked up in the afternoons in the front of the school or in the bus ramp area.

School Board Ordinance # 2006-02-0003. The Franklin Parish School Board approved banning objects (balloons, large stuffed animals, etc.) on the bus that obstruct the view of the

bus driver. Principals are directed to send out a memo instructing parents to pick up balloons/stuffed animal deliveries from school.

On Campus Driving Parking Regulations. Student must have a parking permit to park on Franklin Parish High School grounds.

1. To obtain a parking permit the student must provide the following:
 - Valid Driver's License
 - Proof of Insurance
 - Vehicle Registration form
 - Parking fee of \$5.00
2. If a student drives more than one vehicle, he/she must register each one.
3. Students will register their vehicle when they pick up their class schedule. If their vehicle is not registered on that day, the student will be required to do so the 1st week of school. Starting in September, the cost of a parking permit will increase to \$10.00. Anyone who has not registered his/her vehicle after September will not be allowed to purchase a permit and will not be allowed to drive on campus during that semester. Permits will be sold again the month of January only for the second semester. **Those becoming eligible to drive during a semester will be allowed late registration with presentation of items required for registration.**
4. There will be a \$5.00 fee to replace any lost permits.
5. Students must maintain a safe environment for themselves and others by following safety policies. They are as follows:
 - No students are to arrive on campus before 7:05 a.m. except by parish school bus. Upon arrival at school, students must exit their vehicle.
 - Valid parking decals must be hung on the rearview mirror and must be visible from the front of the car. (If the car does not have a rearview mirror, the permit must be placed in the bottom corner of the windshield on the passenger's side).
 - Cars must be properly parked in a valid parking space.
 - Students are not allowed to park behind 1st – 4th halls or behind the agriculture shop. Students may not park on School Board lot.
 - Any form of hazardous driving will result in automatic suspension of driving.
 - Music must not be heard outside the car. This includes your bass settings.
 - Students are not to visit their car at any time during the day.
 - Students are not to leave campus once they arrive on campus. **Students may not sit in their vehicles once they arrive. If the student does not want to go up to the ramp area, they do not need to arrive earlier than 7:30.** Our school resource officer (SRO) and administration will check the parking lot on a daily basis to see if all vehicles belong on our campus and have tags visible in the window. Any vehicle that is parked in our parking lot without a parking permit is subject to being towed at the owner's expense. The SRO may issue tickets for rule violations such as not displaying a parking permit, improper parking, etc. Smoking on campus is strictly forbidden, and that includes smoking in one's vehicle OR allowing anyone else to smoke in one's vehicle. If you are involved in an accident on campus, PLEASE do not move the vehicles involved in the accident until local law enforcement personnel arrive and complete an accident report. When entering and exiting the campus, please observe law enforcement and

respond to their signals appropriately. Faculty members will be stationed in the parking lot in the mornings and afternoons to observe the parking lot and to assist you in entering and exiting the campus.

6. Anyone not following the above safety policies will be subject to a citation. The final decision for disciplinary action will rest with the Principal and/or Assistant Principals.

VALEDICTORIAN, SALUTATORIAN, AND HONOR GRADUATES

Definitions

Valedictorian: The student with the highest cumulative grade-point average (GPA) using the criteria from the following paragraphs. In case of ties, all students who tie will be valedictorians.

Salutatorian: The student whose cumulative GPA falls immediately below the student(s) who is/are valedictorian(s). In case of a tie, all students who tie will be salutatorians.

Honor Graduates: Students whose cumulative GPA's are 3.6 and higher but below the salutatorian's GPA.

In order to prevent an unfair advantage to those students who pursue fewer courses in their senior year than other seniors, the following procedures have been developed for figuring academic honors. The final cumulative GPA after the third year in high school places them in consideration for academic honors. Academic honors will be based on the minimum number of courses. Only those honor courses available to all students will be used to determine valedictorian, salutatorian, and honor graduates.

The final cumulative GPA will be figured following completion of all course work at the end of the last grading period based on semester grades. The semester grades in these courses considered will be used to figure the final cumulative GPA.

To be eligible for valedictorian or salutatorian, a student must have attended Franklin Parish High School during his junior and senior years. The final four semesters of academic course work must be completed at FPHS.

College courses may be taken for high school credits. These courses must be approved by the principal or guidance counselor. Depending on the nature and requirements of the course and approval of administration, either regular credit or honor credit will be given.

VANDALISM/SCHOOL PRANK

It is the duty and responsibility of each student to share in the preservation and care of the school building and equipment. Any destruction of school property must be replaced or paid for by that student. **Any graffiti or vandalism will result in disciplinary action, including exclusion from graduation exercises.** Law enforcement authorities will be notified of such acts. Each student is charged with any books, lockers, or other material issued by school authorities and is financially responsible for them. Grades, transcripts, and other information will be withheld by the school until all fines are cleared. **Students may also be prevented from enrolling in school the following year until all debts are cleared.**

VAPING

Vaping or the use of electronic cigarettes is strictly prohibited at the bus stop, on the bus, on school grounds (before, during, or after school), or at school-related activities. A student found in violation will be subject to suspension and the district *Student Code of Conduct*.

VISITORS

Only adults who have legitimate business at school will be allowed on campus. All visitors must park in front of the school, report to the reception desk in the main office, sign the visitor's log, and obtain a visitor's pass before going to any office. This pass should be worn at all times while on campus. Visitors must sign out and return the visitor's pass upon leaving. Guests or visitors of students, including brothers, sisters, cousins, etc., are not allowed at school. Students will be checked in and out at the front desk. No visitor will be allowed to obtain a visitor's pass if they are not dressed appropriately. (No pajamas or revealing clothing). **Lunches/food or drink cannot be delivered to students during school (this includes Uber Eats, Doordash, etc).** All visitors are expected to leave promptly when their business is completed.

WITHDRAWALS/DROPS

If a student withdraws from FPHS for any reason, it is necessary that he/she, parent, or guardian obtain an official withdrawal form from his/her counselor to start the withdrawal process. The counselor will complete the basic information and refer the student to the principal or designee for approval. The student should return all books/chromebooks and chargers received back to the school or they will be held financially responsible. Remember, no school will accept any student without proper withdrawal papers. The official withdrawal allows the student to enter until proper transfer information can be forwarded.

The logo features the word "PATRIOTS" in a bold, white, sans-serif font. The letters are set against a dark grey, stylized banner that has a slight curve and a pointed bottom center. The banner is superimposed over a larger, faint background graphic of a shield with a white 'F' in the center, and red and white stripes on the sides.

PARISH AND SCHOOL POLICIES AND REQUIREMENTS DO CHANGE DURING THE COURSE OF ANY GIVEN SCHOOL YEAR AND CANNOT ALL BE LISTED IN THE LIMITED FORMAT OF OUR STUDENT HANDBOOK. ALL PARISH AND SCHOOL POLICIES WILL BE ADHERED TO WHETHER OR NOT THEY APPEAR IN THIS HANDBOOK.

Please see the Franklin Parish High School website for the following documents.
(https://www.fpsb.us/franklinparishhighschool_home.aspx)

1. Acceptable Use Policy and Internet Safety Agreement (AUP)
2. AUP Consent form
3. Student Device Agreement
4. Consent to Use Google Services
5. G Suite Educational Notice
6. FPHS Code of Conduct

